

# Business Agenda

## Norms

- Be Respectful
- Be open minded to new ideas
- Provide support and direct feedback
- Stay focused on the task at hand
- Be timely

## Roles:

**Romero** - Facilitator

**Burke** - Timekeeper / Data Strategist

**Bartels** - Notetaker

<b>Topic for Discussion</b>	<b>Who Leads Discussion?</b>	<b>Estimated Time</b>	<b>Data Source</b>	<b>Materials to bring</b>
Affirmations	All Members	2 minutes	N/A	N/A
Newsletter	All Members	3 minutes	N/A	Plans for the following week
Committees	All Members	10 minutes	N/A	Committee notes
Emails	All Members	5 minutes	N/A	Email

Clarification of Plans/ Takeaways	All Members	2 minutes	N/A	N/A
Needs for next time				
Agenda for next week				

**Affirmations:**

- Mrs. Thompson for helping the students and assess to have them participate in the kindergarten small groups.

**Newsletters**

- In ELA we are working on long i. For comprehension of the main idea and key details.
- Math-adding and subtracting tens and ones
- Can crush fundraiser
- Valentines party

**Committees:**

- Focus committee: No meeting
- Sunshine-No meeting
- Student Culture-Planning Reading Buddies
- Fac- Read through agenda notes

**Emails:**

- Firebird blast
- Unannounced Observation
- 301 money
- Parent Concerns-send the concerns to the office

**Feedback**

- Responding to feedback from the PLC meeting

**Clarification of Plans**

- None at this time

**Needs for next time:**

- **8.5** (gomath lesson) student work will be used for our PLC next week. We will bring a high student work sample and a low student work sample

**Takeaways:**

- We are working on bring work sample
- Seeing that our work is evident in our PLC
- We are figuring out our roles