

# District PLC Cycle: K-4 Mathematics

## Team Data Meeting 3: Formative Data

- Meet once per week during unit/bundle
- Analyze formative assessment data
- Discuss "How will we respond when some students do not learn?"
- Discuss "How will we respond when some students already know it?"
- Determine action plan for reteaching, remediation, enrichment, and/or extension

### Materials:

- Scope & Sequence: Year at a Glance & Instructional Calendar
- Standard Clarifications (current grading period)
- Formative Assessment Data (including student work and data reports)
- Here's What! So What? Now What? Data Analysis Tool

### Before Meeting (Mathematics Peer Facilitator & Mathematics Teachers):

- Gather materials
- Individually analyze formative assessment data (including student work and data reports)
- Record analysis on the Here's What! So What? Now What? Data Analysis Tool

### During the Meeting:

- Assign jobs (ex. Timekeeper, Recorder, Questioner, Gatekeeper, etc.)
- Review meeting norms and share celebrations
- Debrief individual analysis of formative assessment data (including student work and data reports)
- Identify effective instructional practices as evidenced in the data
- Discuss "How will we respond when some students do not learn?"
- Determine action plan for reteaching/remediation and action plan for reassessment
- Discuss "How will we respond when some students already know it?"
- Determine action plan for enrichment/extension
- Enter plans for reteaching/remediation and enrichment/extension into Eduphoria
- Determine instructional support needed from Mathematics Peer Facilitator (guidance for PIE time planning, etc.)

### After the Meeting

- Facilitate plans for reteaching/remediation and enrichment/extension
- Use formative assessment to monitor student progress during reteaching/remediation and enrichment/extension
- Use anecdotal notes to record student progress during reteaching/remediation and enrichment/extension

