

Lava Ridge

Leadership Meeting Template

(Copy and Paste on Page Below)

Do not type on this template...scroll to today's date highlighted!

Meeting Outcome

- How will we know if our students are learning?
- Make sure our structure for RTI is effective
- Review Calendar/Schedule

I. Review team norms

- A. Be on Time
- B. Everyone has a voice
- C. Avoid "I Like", "I Feel" - Focus on evidence based
- D. No Side Conversations

II. RJ, Wellness, Office, Custodial - Reports

- A. Custodial/Secretaries
 - 1.
- B. RJ/Wellness
 - 1.

III. Learning and teaching

- A. Counselors
 - 1.
- B. Administration
 - 1.
- C. SRO
 - 1.

IV. Nuts and bolts

- A. Weekly Message-

V. Create Next Agenda

VI. Gila heck ya' WOWS!

VII. Review Norms

Target Ending time: 1:30

Our Mission: We are dedicated to doing what is best for ALL students.

Our Purpose: We will ENSURE that all students will learn at high levels.



Lava Ridge

Leadership Meeting Template

Sept. 20, 2021

Meeting Outcome

- How will we know if our students are learning?
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II. RJ, Wellness, Office, Custodial - Reports

- A. Custodial
 1. Gary is not feeling well.
- B. Secretaries
 1. Student store online orders, can't fill until Amazon order comes. Open store this week. Jorg and kids will fill some this week. We can cancel it if it becomes too overwhelming. Squishies are being stuck to the ceiling.
- C. RJ Program
 1. Braxton is still needed in RJ, and this week is a good week for him to be gone from co-teaching. Person has been hired.
- D. Wellness/Attendance
 1. Things are picking up in there. 6-8 a day. A few are the same frequent flyers from last year, maybe. Most kids leave feeling better than they come in. Concerned that teachers/students may not know. Student Leadership can help with PSA. Kids who've needed extra help have been sent to counselors. Attendance interventions are starting to pick up. *67 hides number if teachers are uncomfortable calling from their cell phone. Teachers should take initial calls for attendance and make referrals to Sarah.

III. Learning and teaching

- A. Counselors
 1. School Store-will open this week. Tuesday/Thursday
 - a) Help Julie as needed.
 2. Tech lesson, and [worksheet](#), how to promote?
 - a) Tie into Health or Science as an assignment. Put in drawing if needed.
 3. IEP/SPED teacher division/assignments
 4. UOS enrollment closed
 5. Friday jam 8/24 and Friend Zone-Make A Friend Monday
 6. Jared out Friday brain mapping
 7. Braxton/Hope Squad subbing Jared Thurs/Mon Tonya Friday

8. Tonya out Weds PM and Jared in LT
9. Braxton RJ Training
10. EHall Pass

B. Administration

1. Reading - Acadience Testing (Greg) - [Acadience - LRI](#)
2. Video for LD
3. Store logistics -
4. Schools to Watch Committee-
 - a) Jenny Crowton, Mike Wallace, Tom Kurtz, Kamille Finklea, Janelle Warby, Jandi and Wade. Hosting 1/27/2022 at our school.
5. SCI wants to get an office for our SRO. Under stairs? Other offices are being used. Looking at options.

C. Learning Coach-Jandi

1. Teacher Tech Wishlist
2. Scavenger Hunt from Fossil Ridge, looked at our website and need updates -Jandi will reach out to teachers about GVC's by Friday, and create/distribute Tuesday.
 - a) Mission and Purpose
 - b) Touch Gold at bottom
 - c) About Us needs to be updated with Collective Commitments
 - d) Principal Letter, GVCs and Learning Targets
 - e) Faculty Forum, grid with GVCs.
 - f) PTA info needed
 - g) Community Council purpose and calendars/dates, agendas, minutes
(1) Update to 2021
3. Acadience Training-5th period on Tuesday.
4. Grant that Cheri worked on.

D. SRO

1. Another day, another fight. :)

IV. Nuts and bolts

A. Monday Message-Greg

1. [Second Steps Parent Comm](#)- Lesson 3
2. Parent Teacher Conferences
- 3.

V. Create Next Agenda

VI. Gila heck ya' WOWS!

VII. Review Norms

Target Ending time: 1:30

Our Mission: We are dedicated to doing what is best for ALL students.

Lava Ridge

Leadership Meeting
Sept. 13, 2021

Meeting Outcome

- How will we know if our students are learning?
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II. RJ, Wellness, Office, Custodial - Reports

- A. Custodial/Secretaries
 1. School store delayed while inventory is updated again
- B. RJ/Wellness
 1. Person in mind for replacing Susan Jaffe. We'll see how it goes.
- C. Counselors
 1. Social Media-Need Tier 1 education. Weekly Message home to parents.
 - a) Consequence-in school on chromebook, we go to discipline; outside of school on personal device, restorative measures.
 2. Process for Referrals to Support
 - a) Focus is Learning Targets.
 - b) I-Team referrals
 - c) Email to faculty.
 3. Dazmos-meeting today after school. Our school has to provide work to do at residential place. Teachers should be giving grades.
 4. HOPE Week update-chalk art turnout was good.
 5. Advisory GAP, check in
 - a) Not everyone is calling as many kids as we'd like, clarify expectations on teaching and calling in for learning essentials/targets.
 6. Friend Zone, Jam
 7. SEL emails home-for the week ahead, putting on Schoology,
 8. Fantasy incentives-Brandon is the brainiac.
 9. Attendance budget set for \$3000.
- D. Admin
 1. Parent teacher conferences Sept 28. How to get the community involved with what we do?
 2. Safety in School - MTSS - Tier 1 Training
 - a) Social Media - Vector

- b) Fights - MTSS - Tier 1 Training -
- c) Safe schools video, consequences, vaping, fighting, etc. for watching in Advisory.
- 3. Attendance - Leslye - Process
- 4. Process for referrals for Field Trips - [Field Trip Planning Form](#)
 - a) 2 adults on bus, parent volunteers should not be left alone with kids.
- 5. Community Stakeholders-How do our parents know what is happening in our school?
 - a) Put on Social media, incentivize sending photos
 - b) PIE nights-training on how to teach at home, eat PIE.
 - c) Parent Teacher Conferences-Scavenger Hunt to identify mission, wellness center, website, more concrete evidence that parents are actually reading and understanding it. Greg will work on the website and Wade will work on PTC night.
 - (1) Look at the website from a parent perspective and see if our culture is prominently displayed and incorporated.
 - d) Putting up collective commitments and mission statements. Can help clarify for teachers and parents.

III. Learning and teaching

IV. Nuts and bolts

V. Create Next Agenda

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VII. Review Norms

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8/31/21 Leadership Meeting

Jandi:

1. Sarah-Wellness: Share out an email when she's gone
2. Sherry Ann : hours out to faculty
3. Braxton needs access to Second Steps and Chromebook check.
4. Pass/Fail - Wade will email technology. Tonya emailed Rose for names.
5. Wahlquist- treat like teacher as much as possible, para pay with support for her prizes. Jandi can support once a month with what she needs.
6. Hope Squad Conference - Next Wednesday -
7. Add Braxton to co-taughts in place of Tech-place holder

Jared LD and Tonya

1. Second Steps Evaluation-Jared and Tonya are attending on Thursdays
2. HOPE Squad- Conference, Braxton will be great! We love him and want to keep him!
3. Small Groups hopefully start in Oct/Nov
4. Friday Friend Zone Survey went out & will start next Friday, Sept 10
5. ITeam-Jared- Josh chromebooks in ADV; Ben and Josh on same team- James doesn't mind.
6. Operation School Bell - 20+ kids
 - a. Send phone message tomorrow
 - b. Call down 7 missing to ask them and call home.
7. Here and Now Tracking Sheet share with Middle and High School

Greg:

- Friday Jam - Tardies - Begin Tracking:
- Concerned about RJ in future with Braxton, Susan
- Attendance - document to use for tracking
- Honors - Incentives



Lava Ridge

Leadership Meeting
August 19

Meeting Outcome

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VIII. Review team norms

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IX. RJ, Wellness, Office, Custodial - Reports

- A. Lunch is working great
- B. Outside is better behaved!
- C. Custodian needs Little Theatre Calendar
- D. Pictures next Wednesday
- E. Gophers - Treated/Exterminate
- F. RJ Room - Susan received resources, tracking students, Wants a book "Bible of Behavior"
- G. Julie - Nada

X. Learning and teaching

- A. Collaboration team out - [Team Collaboration Outcomes](#)
- B. How will we know if our students are learning?
- C. I-teams questions/concerns

XI. Nuts and bolts

- A. Bell Schedule
- B. Calendar items
 1. Calendar for D7 & LT shared with all.
 2. Advisory Meeting for Counseling
 3. Spirit Assembly-Sept. 3
 4. GAP/Priority starts on Aug. 30th
 5. Cone Site Principal's Meeting-Here & Now
 - a) Date? Aug. 31 or Sept 2
- C. Hope Squad training and 6th graders? HOPE Week (Sept. 7-10)
- D. Friend Zone/Fridays Jam-Every other alternate. On Calendar.
 1. Send out survey.

XII. Create Next Agenda

XIII. Gila heck ya' WOWS!

XIV. Review Norms

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