

# PLC- Guiding Coalition

August 13, 2020/ 1:00 pm / Breezeway

## Attendees

David Beard, Whitney Hood, Michelle Cribb, Jeff Skillman, Cherie Sims, Jessica Vess, Selena Skinner, Sarah Pincus, Cothren, Castleberry, McClure, Parscale

## Agenda

### Last Meeting Follow-up

1. What do we need to work on next?

### New Business

1. Discuss PLC Application

## Notes

- **Group Roles**

- Cribb- Facilitator- creates agenda ahead of time and follows the agenda to keep the group productive
- Parscale- Time Keeper- Helps the group stay on track and will ask for decisions to be made if conversations are taking too long
- Skillman/Cribb- Data Analyst- has data to bring to group and looks for trends
- Vess- Recorder- Takes notes and minutes, helps us debrief, creates a team drive, works out calendar for next meetings

- **Minutes**

- Kateland Saylor would like an application to be a member of our Guiding Coalition.
- Review Mission and teacher responsibilities.
  - Questions...
    - Temp checks in the classroom?
    - Chairs on desks at the end of day?
  - Dismissal will be re-evaluated due to the number of car riders.
  - Are we doing reading calendars?
    - Yes, if done digitally.

- Fact fluency?
    - Only if it is a CFA for the grade level.
  - No EasyCBM this year. All information will be taken from MAPP.
  - Everyone should be using QRI instead of Literacy by Design this year.
- PLC Application
  - Cribb started the: Share your PLC story
  - How many staff members have been to PLC training?
    - Hood said 15!
  - We need to spread out the load of work to complete the application.
    - Vess/Sims- How do we monitor student learning?
    - Cothran/Castleberry- How do we create systems of intervention?
    - Skinner/McClure/Parscale- How do we build capacity to work as high performing collaborative teams
    - Pincus/Skillman- Think through what evidence needs to be uploaded. Let Cribb know.
      - T3 behavior/Social Emotional
      - Each grade level needs to send 3-5 artifacts that show the PLC process in action.
    - Beard- Achievement Data
  - Draft due September 3rd, 2020
- Book Study with new teachers to help promote PLC
  - Members can pop in and help if they want
  - Cribb will be sending out an email
- Keep encouraging others!

## Action Items

1. Work on your question. Draft due September 3rd.

## To Do for Next Meeting

1. Review PLC Application

**Next Meeting: September 3rd, 2020**