

Date: 9.24.20

Time: 8:00

Grade: 3rd

<u>PLC - Members Present & Roles</u> <ul style="list-style-type: none"> <input type="checkbox"/> Facilitator- Megan Crawford <input type="checkbox"/> Recorder- Ashlee Cothren <input type="checkbox"/> Time Keeper- Riley White <input type="checkbox"/> Data Agent- Shelby Arp <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> 	<u>Our Norms</u> (Review at Each Meeting) <ol style="list-style-type: none"> 1. Be Ready 2. Be Respectful 3. Be Safe 4. 5. 	<u>Agenda</u> <ul style="list-style-type: none"> <input type="checkbox"/> Reading Teams: Look at data to set up reteach/enrich groups <input type="checkbox"/> End of Unit Reflection
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Time	Agenda Topic	Discussion Notes	Outcomes
8:00 am (Math)	End of Unit Reflection	Reflected over the rounding unit. We discussed what worked, what didn't work, and what we needed to change.	<p>Cothren's class average- 90% Crawford's class average - 86%</p> <p>For Cothren/Crawford, we found they both struggled with rounding to the nearest 10 with 3-digit numbers.</p> <p>Daily practice, rounding stations, and write and hide practices were the best practices that were the most useful.</p> <p>Cothren/Crawford students struggled with practice when rounding to the nearest 10 with a three-digit number. I can round two-three digit numbers to the nearest ten on a vertical number line as the struggling learning target. There were some adjustments that needed to be made.</p> <p>CFA# 2, there just needs to be two-digit numbers. CSA, there needs to be clearer directions about what their benchmark number should be rounded to.</p>

8:00 am (Reading)	Data/ Groups	Looked at CSA data & entered. Discussed grading differences & expectations with that. Discussed reteach groups for Friday.	<p>Next time, grading will be done together so we can discuss more on the short answer questions.</p> <p>Groups- Crawford: Pulling Jax, Aliyah, & Trey on Friday for reteaching (Target 2) Pulling Caitlynn, Kaehlyn, Dylan, Aubree, & Braxton on Friday for enrichment (they will write a new story where the character's traits are different & show how the plot changes.) In Cothren's room, pulling Shy, Cameron, Sophia, Jocelyn, Brayden & Savannah to reteach on character motivation (Target 3)</p> <p>Mason will be extended by writing a new story where the character's traits are different.</p> <p>White will be pulling groups for Target 3</p>
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<p>Next Steps: Math: Look at the next essential standard pre-test. Discuss extension and reteaching. Reading: Discuss Fables & how it's going. CFA data.</p>	<p>Evidence/Resources Needed for Next Meeting: CFA fables data Addition and subtraction pre-test data.</p>	<p>Next PLC Meeting: 9.30.20</p>
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PLC TEAM ROLE DESCRIPTIONS:

Facilitator/Resources

- Polls members for agenda items via email
- Types up agenda and makes copies for meeting
- Gets the agenda to the Resource person so they can prepare materials for the meeting if necessary.

- Make sure that everyone's ideas are heard and respected.

Recorder

- Keeps accurate notes of what everyone in the group says and agrees to.
- Returns notes to facilitator for updated record keeping.

Time/Norm Keeper

- Reminds team members when time is running out.
- Keeps track of norms and reminds group of them throughout meeting when necessary

Data Agent

- Ensures that the group members have submitted their data before the PLC meeting.
- Responsible for bringing data results from Illuminate or Rubrics.

Resources

- Ensures that the group has the resources it needs to complete the agenda.
- Determines what resources the group needs to complete long term projects or to submit to duplicating for the next unit..