

Date: 10/8/20

Time: 1:45 Grade Kindergarten

<p><u>PLC - Members Present &amp; Roles</u></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Facilitator- Ward/Ortwein</li> <li><input type="checkbox"/> Recorder- Thelen</li> <li><input type="checkbox"/> Time Keeper- Medina</li> <li><input type="checkbox"/> Data Agent- Medina</li> <li><input type="checkbox"/></li> <li><input type="checkbox"/></li> <li><input type="checkbox"/></li> </ul>	<p><u>Our Norms</u> (Review at Each Meeting)</p> <ol style="list-style-type: none"> <li>1. Be Ready</li> <li>2. Be Respectful</li> <li>3. Be Safe</li> <li>4.</li> <li>5.</li> </ol>	<p><u>Agenda</u></p> <ul style="list-style-type: none"> <li><input type="checkbox"/></li> <li><input type="checkbox"/></li> <li><input type="checkbox"/></li> <li><input type="checkbox"/></li> </ul>	<p><u>Data Days</u></p> <ol style="list-style-type: none"> <li>1. Letters recognition</li> <li>2. Letter sounds</li> <li>3. Number recognition and counting</li> <li>4. Sight words</li> </ol>
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Time	Agenda Topic	Discussion Notes	Outcomes
	Spend grade level money	\$327.00 to spend by Oct. 16th	Handwriting notebooks (ask company about shipping) Maybe 70ish books?? Martha has 8-10
	Plan October's Pumpkin/Halloween rotation activities	Pumpkin Investigation	Pumpkin life cycle books, fine motor painting, pumpkin tasting, labeling lfe cycle, 5 senses? Spookly the Square Pumpkin
	Pick dates for remaining monthly rotation activities. Designate a leader for each month's rotations. (include Longley)	Nov. 20th - Thanksgiving Dec. 11th - Jan. 29th - 5 senses Feb. 26th - Mar. 19th - St Patrick's Day April 16th - Plant Life Cycle	Plan throughout PLCS
	Apps for Brian	Ortwein will send to Brian this afternoon	Teach your monster to read Educreations Magnetic ABC GeoBoard Brainpop JR Quaver Epic

			Blobble Write Seesaw
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<p>Next Steps:</p> <p>Map Data Report Card Data by Tuesday afternoon (Oct. 20th) GKIDS Deadline is Oct. 28th</p>	<p>Evidence/Resources Needed for Next Meeting: Martha will facilitate</p>	<p>Next PLC Meeting: Week after fall break, days TBD</p>
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**PLC TEAM ROLE DESCRIPTIONS:**

**Facilitator/Resources**

- Polls members for agenda items via email
- Types up agenda and makes copies for meeting
- Gets the agenda to the Resource person so they can prepare materials for the meeting if necessary.
- Makes sure that everyone's ideas are heard and respected.

**Recorder**

- Keeps accurate notes of what everyone in the group says and agrees to.
- Returns notes to facilitator for updated record keeping.

**Time/Norm Keeper**

- Reminds team members when time is running out.
- Keeps track of norms and reminds group of them throughout meeting when necessary

**Data Agent**

- Ensures that the group members have submitted their data before the PLC meeting.

- Responsible for bringing data results from Illuminate or Rubrics.

**Resources**

- Ensures that the group has the resources it needs to complete the agenda.
- Determines what resources the group needs to complete long term projects or to submit to duplicating for the next unit.