



The Bear Blvd School Professional Learning Meeting Schedule

Daily 2:45-3:30 for PK3, PK4 & ECSE

Monday

Collaborative Teams

Teachers/PK Coach per week

Tuesday

Team Planning

All Staff per week

Wednesday

Staff Meeting/SEL

Teachers/Kim/Hayde once/month

Thursday

Professional Learning Coach

Teachers/PK Coach per week

Friday

Room Prep

All Staff per week

Daily Planning Time & Professional Learning

PK3, PK4 and ECSE teacher work day is 7:00-3:30 with planning/conference period from:

- PK3 10:30-11:15
- PK4 & ECSE 12:00-12:45

Check your email while not supervising students. Checking email and other non-instructional technology device activity should be reserved for times when children are not at school. Devices should not be accessed for personal reasons while supervising students.

PK3, PK4 & ECSE children begin arriving at 7:15 School day starts at 7:15 w/breakfast. PK3pm children begin arriving at 11:15 and school day starts at 11:15.

It is expected that you are standing at your classroom door or in your duty area on time and ready to greet/receive/supervise children.

<u>Note</u>: Monthly Meeting Calendar is posted in lounge and sent electronically prior to the beginning of each month.

Bear Boulevard School Instructional Planning & Collaborative Team Meeting Information

Section 21.404 of the Texas Education Code states that each classroom teacher is entitled to at least 450 minutes within each two-week period for instructional preparation, including parent/teacher conferences, evaluating students' work, and planning. A planning period may not be less than 45 minutes within the instructional day. During a planning period, a classroom teacher may not be required to participate in any other activity.

At Bear Boulevard we have 45 minutes of daily planning/data reflection and that is 450 minutes every 10 days.

A **Collaborative Team** is a group of educators that meets regularly, shares expertise, and works collaboratively to improve teaching skills and collectively improve the academic performance of all students. Please discuss and come to consensus with your team about when you would like to meet. Collaborative Team Meetings can be scheduled at 7:00-7:45 am during your planning, and right after dismissal at 2:45-3:30. If the team is unable to come to a consensus, then administration will assign a mandatory before or after school time.

Please indicate below when you would like to sche	dule Collaborative Team Meetings.
Collaborative Team meetings at 7:00-7:45am	
Collaborative Team meetings during my plani	ning time.
Collaborative Team meetings right after dism	issal at 2:45-3:30.
Your input is appreciated!	
Each team member's signature below acknowledge indicated above:	es agreement to the preferred time
Signature	Date