

## BCSS PLC Implementation Guide: Year 1 - 3

	Spring 2019	Fall 2019	Spring 2020	Fall 2020	Spring 2021
<b>Focus on Learning</b>	Establish mission, vision and collective commitments	Implement focused weekly, collaborative team meetings based on what students are required to learn and how we assess their learning incorporating the four guiding questions  Implement essential standards process and identify essential and supporting standards	Develop 20-21 master schedule to include intervention/extension time  Complete system level work to strengthen RTI pyramid of interventions  Develop unit plans with essential standards and common formative assessments	Implement schedule with intervention/extension time and monitor  Implement strengthened RTI pyramid of interventions  Implement a guaranteed and viable curriculum	Continue to analyze/revise schedule to ensure focus on learning that supports the mission, vision, and collective commitments  Continue monitoring implementation of instruction based on essential standards and supporting standards
<b>Collaboration</b>	Develop teacher leadership team/guiding coalition	Teacher collaborative teams meet twice weekly focusing on the 4 questions and are monitored for consistency in implementation  Utilize common agendas for weekly collaborative team meetings  Ensure all teams have norms and implement norm violations  Implementation of roles within the collaboration team	Create schoolwide, job-embedded professional learning plans for 20-21 based on local and state data points	Monitor weekly collaborative team meetings for evidence of how we respond when students have not mastered the standards  Implement schoolwide, job-embedded professional learning plans based on local and state data points	All collaborative teams will be high functioning fully addressing the four guiding questions
<b>Results Oriented</b>	Continue administration of Universal Screener 3x per yr. and utilize the data to inform instruction	Establish SMART goals in each teacher collaborative team  Common Formative Assessment training and implementation of CFAs aligned to identified essential standards (min. 1 first 18 weeks)	Monitor each collaborative team's progress toward meeting SMART goals using formative data  Monitor the development of common formative assessments in collaborative teams	Utilize common formative and summative assessments  Implement common gradebooks  Implement quarterly collaborative team meetings with administration	Monitor grading practices for consistency among grade levels and departments