

# ***HOT SPRINGS COUNTY SCHOOL DISTRICT NO. 1***

**415 SPRINGVIEW  
THERMOPOLIS, WY 82443**

Dustin Hunt  
Superintendent of Schools

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Kelly Andreen  
Board/Supt. Secretary

## **Collaboration Camp Agenda July 30, 31, and August 1, 2012**

1. **Norm Review - Dustin - 20 minutes**
  - a. How To Set Norms
  
2. **Roles - Dustin - 10 minutes**
  - a. Agenda Keeper – leadership
  - b. Data Leaders (by SAC)
  - c. Norm/Acronym Police/ Minutes / Time Keeper
  
3. **Data Review - Dustin - 45 minutes**
  - a. The team will build a google doc spreadsheet of scores by skill (component)
  - b. All team members are to enter their own scores into the spreadsheet
  - c. Complete Data Analysis Protocol (include Options via building intervention pyramid) – google doc
  - d. Print copies and add to playbook:
    - Spreadsheet
    - Assessment
    - Completed data analysis protocol
  
4. **SMART Goal Setting - Jason - 45 minutes**
  - a. Next assessment should be available
  - b. Set learning target
  - c. Proficient scores cannot be determined until after the assessment
  - d. SMART Goal Status Report
  - e. Set & Share New SMART Goals

### **Meeting Guidelines**

- ▶ Start and end on time
- ▶ No parking lot conversations
- ▶ Keep things positive
- ▶ All opinions will be listened to and respected
- ▶ Cell phones will be left in holders. If there is an emergency the building secretary should call the business office and they will get the administrator out of the meeting.
- ▶ No sidebars
- ▶ Brutal Honesty
- ▶ Ask questions

5. **Celebration/Appreciation - Principals - 10 minutes**
  - a. Upon receiving SMART Goal results principal will:
    - Add to website
    - Read in announcements
    - Share at staff meeting
    - Share in newspaper articles, if possible
    - Cat Chat
    - Share with the admin and board on a regular basis
  
6. **IPR Review - Dustin/Janet - 25 minutes**
  - a. Laptops will be open
  - b. SAC member will lead one IPR and assessment (if on multiple SAC's choose one)
  - c. Allow all collab team members to share
  - d. Teacher will print and share with their principal (leave in mailbox)
  - e. Principal will share with admin team
  - f. Explanation of assessment
  
7. **Pacing Plan Review - Dustin - 15 minutes**
  - a. Discuss pacing plan as a team – SAC leader
  - b. Set outcome assessment agreement (peers) graded data
  - c. Principal Report – highlighted
  - d. Principals share with admin team
  
8. **Agenda setting/minutes - 5 minutes**
  - a. Take the last few minutes to set the agenda for the next meeting
  - b. Share in Google Docs so all team members have access to the agenda and can add items to the agenda

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	M.3.1.1			M.3.1.2		M.3.1.3			M.3.1.4	4 Point
Points Possible	1	1	1	1	1	1	1	1	1	4
Class 1	Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	Q9	Q10
student 1	1	1	1	1	1	1	1	1	1	2
student 2	0	1	1	1	1	1	0	1	0	3
student 3	1	0	1	1	1	0	0	1	0	4
student 4	1	1	1	0	0	1	1	1	1	4
student 5	0	0	1	0	0	1	0	1	0	2
student 6	1	1	1	1	1	1	1	1	1	3
	14			8		14			21	
Class 2	Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	Q9	Q10
student 1	1	1	1	1	1	0	0	1	1	4
student 2	0	1	1	1	1	0	0	1	1	4
student 3	0	1	1	0	0	0	0	1	0	4
student 4	1	1	0	0	0	0	1	1	1	3
student 5	0	0	0	0	0	0	0	1	1	4
student 6	1	1	1	1	1	1	1	0	1	3
	12			6		8			27	
Class 3	Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	Q9	Q10
student 1	1	1	1	1	1	1	1	1	1	4
student 2	0	0	1	1	1	1	0	1	0	4
student 3	1	0	1	1	1	0	0	1	1	4
student 4	0	1	1	0	1	1	0	1	1	3
student 5	1	1	1	0	0	1	0	1	1	3
student 6	1	1	1	1	1	1	1	1	1	1
	14			9		13			24	