

NORMS

Standards of behavior we commit to in order to accomplish our goals

The following are sample team norms.

1. Be honest and share what you think and feel.
2. Participate in the conversation. It is your responsibility to get your voice in the room.
3. Focus on the task.
4. Think creatively and comprehensively.
5. Treat one another as equals.
6. Listen and hear one another's viewpoints—one's perspective is one's truth.
7. Ensure equal airtime for all participants.
8. Come to meetings ready to work and learn.
9. Honor time limits and commitments.

Source: Adapted from Malone, J. (2006, August 17). Are we a group or a team? 2006 Getting Results Conference—The impact of one, the power of many [Handout]. Accessed at http://results.ocde.us/downloads/JMalone-Group_Team_Handout.pdf on April 17, 2017.