

## Enhanced CTLS Assess Pathway to Implementation

Training Topic	Training Focus	Training Time	Suggested Deadline	Date Secured for Training
Administering an Assessment	Teachers will experience taking an assessment as a student and will learn how to administer an assessment in the enhanced CTLS Assess. TTIS will highlight how to proctor an assessment, share new student online tools and expose teachers to new technology-enhanced questions.	45 -60 mins.	Complete during Pre-Planning 2019	7/29 - Morning
Data Analysis for Teachers	Teachers will discover new widgets and reports that will help them use data to make decisions. Teachers will see the value of the reports as they use them to answer question 2 of the 4 Essential CCC Questions (How will we know if each student has learned it?)	45 -60 mins.	March/April 2019	Completed 5/13
Creating an Item Bank Assessment	Teachers will learn how to create an assessment by pulling questions from the item banks within the enhanced CTLS Assess.	45 -60 mins.	Completed by Sept. 27 <sup>th</sup>	8/28 – Early Release
Creating an External Assessment	Teachers will learn how to upload an existing teacher created assessment and tie each question to a standard.	45 -60 mins.	Completed by October 31 <sup>st</sup>	9/16 - Planning
Creating Items and Resources	Teachers will learn how to create their own items (questions), resources and rubrics. Teachers can now include video and audio in question and answer choices as well as create, save and share their own rubrics.	45 -60 mins.	Completed by November 29 <sup>th</sup>	10/17 - Planning
<p><b>All trainings must be completed by end of December 2019.</b></p> <p>Note: Your local school TTIS can support at CCC meetings to provide additional support with the creation of items and assessments as well as data analysis.</p>				
Data Analysis for Admin	Administrators will explore data as they dig into new widgets and reports at various levels (school, teacher, student) to make school-wide decisions.	45 -60 mins.	Completed by Sept. 20 <sup>th</sup>	

