

ELEPHANT

REMINDERS

- Keep a current roster of students and updated transportation for your substitutes.
- Please complete attendance on time daily by 10am
- Parent volunteers are not to take their personal children from your classrooms. You may have to explain this to some of them. Please advise them to check them out from the office first and you'll be happy to send them down to the office.

UPDATES

- The next Potluck will be Oct. 6th. Office staff will share details later.
- We will be reaching out to team leads to get a tentative party schedule for Fall Party Day.
 - We need to stagger times throughout the day. Parties need to be between 9am-2pm to avoid transportation issues.
- Do you have something your grade level needs in the October calendar for parents? Let Christina know.



FACULTY

MEETING

AGENDA

**WEDNESDAY,
SEPT. 21**

HOUSES

REVEAL: 2023-2024

We are ready to do it right and do it well. We will take this year to REMODEL our house system to begin next year. If you are interested in joining the planning committee for the remodel of our House System please sign-up in the lounge. Anyone is welcome to sign up to be a part of the planning.



TODAY'S

AGENDA



I. CELEBRATIONS

What celebrations do you have?

- Thank you Kindergarten for the cookies!
- 5 in 5 Parent Survey Data
- Student Rewards and Incentives
- PTO Happy Cart
- Staff won the Kickball Game
- Model Classrooms starting: Davenport, Tucker, and Foreman

II.

TEACHER EASE HELP

TIPS & REMINDERS:

- Each week, enter at least one literacy and one math.
- Be consistent as parents have access
- Touch base now with any parents for students of concern. Don't wait until P/T conferences....the sooner the better.



III.

OBSERVATIONS AND

EVALUATIONS

Timeline for the year:

- Your Evaluator will begin reaching out to schedule your BOY PGP meeting.
- Professional Goal Setting
- Monitoring through the year with Formal and Informal Observations
- Continue to collaborate, discuss, strategize throughout the year
- End of Year Conference

Formal vs. Informal

Formal Observation	Informal Observation
Also known as a "Formal Evaluation"	Also known as a "Walkthrough"
at least 45 minutes to 60 minutes	usually anywhere between 5 to 20 minutes
Scheduled in advance by the staff member and the evaluator. A calendar date is set with a time and a lesson focus.	These are not scheduled in advance and may be done at anytime. These type of observations are done the most.
Includes a pre and/or post conference between staff and the evaluator.	Post conferences are not required, but are sometimes helpful to gain understanding.
Conducted by your assigned TESS evaluator.	May be conducted by any administrator.
Information used for TESS	Information used for TESS

IV. Team Building Activity

Follow-Up Questions



V. Breakout till 4:10

- SPED w/ Yates - SPED PLC
- Grade Level Teams - Data Continuation. ESL go with grade primarily served
- Activity Team w/ Hamilton - Continue PD Plans