



HOT SPRINGS SCHOOL DISTRICT

Diverse. Dedicated. Unified.

A Place for Everyone

Wednesday Meeting Agendas

Feb 15, 2023

- Parent/Teacher Conferences

Feb 8, 2023

- Good Things:
- Rater: February Word "Open-minded"
- School Goals: [School Goals](#)
- P/T Conference
- Pacing
 - How are you measuring student learning?
 - Do you only know students by CFA scores?
 - Each week there needs to be a measurement
 - Helps with your grades
 - When a student takes their CFA "no surprises"
 - Each teacher should have plenty of data to say why a students did not pass the CFA.
 - Don't let the word "unit" confuse you with your curriculum.
 - Our units measure essential standards and skills
 - Units in curriculum measure what is next.
- Launch:
- 10 weeks

Feb 1, 2023

- Good Things:
- Rater: February word "
- School Goals: [School Goals](#)
- Lockdown drill Feb 7
 - Door locked (Always locked)
 - Lights out
 - Door window covered
 - Students in the corner where they cannot be seen from the window
- Pacing
 - How are you measuring student learning?
 - Do you only know students by CFA scores?
 - Each week there needs to be a measurement

- Helps with your grades
 - When a student takes their CFA “no surprises”
 - Each teacher should have plenty of data to say why a students did not pass the CFA.
 - Don't let the word “unit” confuse you with your curriculum.
 - Our units measure essential standards and skills
 - Units in curriculum measure what is next.
- Launch:

Jan 25 2023

- What I Wish I knew in August
 - Index card
 - AB partner
- Biggest Issue i'm dealing with in class right now
- What do you want to work on this semester?
- Clarity on Unit Plans
- Clarity on expectations

Jan 18, 2023

- Good Things: Ms. Power
- Rater: Coach Burnett(Active Listening)
- Affirmer: Mr. Ridgley
- School Goals: [School Goals](#)
- Enotes: Mr. Stevens
- Practice: Mr. Brazle
- Launch:

Jan. 4, 2023

- Good Things:
- Rater: Active Listening
- Affirmer:
- School Goals: [School Goals](#)
- How will we prepare our students for NWEA and ACT Aspire?
 - How would you attack it if you already knew the results?
 - What changes to instruction would you make if you already knew what your students need the most help in?
 - Keep Focusing on the data we have

- We will be in classrooms more to observe instruction. When we send you the feedback it will be in the form of a question.
 - Please respond to that question so that we can have 2 way communication about how we will keep getting better.
 - We have to find ways to continue to move forward in our professional capacity.
- Lexia training for ALL teachers (handouts)
 - Log in to website through Clever; Select [myLexia](#); select District Page (if needed) and your Seminar class
 - Monitor usage
 - Provide “Needs Instruction” lessons
 - Provide “Lexia Skill Builders”

December 14, 2022

- Good Things:
- Rater: Respect
- Affirmer:
- Instructional Strategy Unit Plans
 - Please make sure every teacher has those filled out all the way for each unit you have taught. We want those added to Unit Plans next semester. GC has said it is more difficult when they are separate documents. We will get that Taken care of.
- We are going to add something to our Unit Plans next semester.
 - Exemplar work. We will add the tab, and you can add a picture or a scanned document of good student work to look at for the next year.
 - We are still looking at student work when we meet as a team and department. You have been doing such a great job with that so far.
 - Supporting Standards. We will get all the boxes added into our Unit Plans so that it will be an easy move.
- Next Semester we are going to schedule Wednesday Meetings with 1-3 year teachers, and those calendar invites will be sent out and updated on our Sunday Newsletter when we get back.

- We are going to have more of a focus on improving team work in our Wednesday meetings this next semester.
- Launch: Sometimes we need to be a kid again. Write one goal for 2023 for yourself professionally.



December 7, 2022

- Good things
 - Goodman
- Rater: Respect
 - Teacher of the month Coach Burnett
- Affirmer
 - TEacher of the month Mr. Stevens
- Educator Effectiveness System
- No extension cords, door stoppers, appliances
- Clean rooms before leaving for break
- Check your emails
- Talk about individual NWEA Goals with students
- School Goals
- Seminar expectations
- Launch:

Nov 30, 2022

- Good Things
 - Birthdays
 - Mrs. Pritsch, Ms. Horne, Ms. Leggate, Ms. Power, Mrs. Goodman, Mrs. Barnes, Ms. Hicks, Mr. Hines, Coach Lenox, and Mrs. Moore-Miller
- Word of the Month (December): Respect
 - Rater- Goodman
 - Affirmer- Burnett
- Unit Plans
 - Make sure they are up to date
 - Make sure we are opening them in our team meetings to show where we are in the uni
 - Should be opening units each time there is a meeting
 - Should be discussing instructional strategy unit plans as a team
 - Data should be updated soon after the CFAs and CSAs.
 - If you need help entering data let us know so we can get that in immediately
 - Remember the question an outsider will ask is “are your students learning, and how do you know.”
 - That refers to your data being updated, and having student work to back that up.
 - That student work should be examples of high level work, students that are “close,” and students that are low (and explain how they got that score)
- Goal before we go home for break
 - 3 units
 - Complete with data and reflections
 - If you are not through 3 we need to see where your pacing is and how you are ensuring you are pacing out the year
 - We should be able to say what supporting standards are being taught in each unit. WE ARE TEACHING MORE THAN THE ESSENTIALS.
 - The essentials are the minimum

- PLC 3 Week Cycle Feedback from District Admin
 - Celebrations: We are meeting, talking about student achievement, organized with what is required (unit plans, CFAs, etc.)
 - Returning in January and will observe classrooms as well

November 16, 2022

- Word of the day: Listening
 - Rater
 - Affirmer
- Good things
 - Freeze frame
- Team meetings
 - Bringing student work
 - How can that help your instruction
- Are you Launching?
 - How that can help the last 5 minutes of your class
- Launch
 - Bring your own juice box

November 2, 2022

- Good Things
- **October Birthdays**
 - 1st- Ms. Todd
 - 4th- Mr. Hatcher and Mrs. Bewley
 - 15th- Mr. Jones
 - 16th- Ms. Fustin
 - 29th- Mr. Stevens
- **Staff picture next Wednesday at 2:30**
 - ALL staff come take picture and then
- **New Full Time Sub- Nya Moody**

- **First 9 Weeks Celebration**
 - English, social studies, math, and science- your data is due to Mrs. Moody by Friday for those who mastered first nine weeks essentials
- **Unit Plans, Instructional Strategy Unit Plans, CFAs, CSAs, etc.**
 - Admin needs access to everything. As most of you see we are in all the units trying to give feedback to help make our things better. If you do not know how please let us know and we will help, but we need access to everything.
- **PGP Tracking**
 - Please fill out the form by end of day Friday
 - When you open the form please refer back to your PGP, then look at the compendium to rate yourself using their rubric.
 - All forms done by Friday. GC please email your whole team in case anybody is not here today
- **Behavior Expectations**
 - No bathroom for first 15 minutes and last 15 minutes
 - If there is an emergency they need to go to the bathroom and see and admin.
 - Students with heads down, up playing, walking around, or not doing what you want them to do need to be addressed.
 - You also need to have a procedure for when you are talking
 - All eyes on me and pencils down when I am talking
 - You have to make contact with parents.
- **Instruction**
 - Do your students know what they are learning in class?
 - "Today we are going to learn..."
 - Continue to Chunk, Process, and Record Learning
 - Video and audio follow these rules as well!
 - No longer than 3 minutes on video or audio
 - What questions do you have that are going to guide students through the reading?
 - Processing cannot stop. Now is when students know what you are expecting them to do. If you stop cooperative learning then they will just think you are doing it for show when I come in, and they WILL make a comment about it.

- We are seeing a lot of whole group questioning. 26 classes were observed last week and in 23 we are asking whole group questions and **not concerned with the answer**
 - “Good Things” cannot last 10-15 minutes. Set a timer and keep it rolling
 - Students know they can stay away from instruction with you if they keep talking
 -
- **Seminar**
- **GC**
 - Product Review
 - GC will meet with Dr. Echols next Wednesday from 3:30-4:30 for lead teacher training