

INFORMATIONAL WRITING RUBRIC

Student Name: _____ Date: _____ Score: /20

	2	1	0
FACTS	Wrote a report with plenty of facts about a topic.	Wrote a report with limited facts and/or it included opinions.	Piece is not an informational report with facts about a topic.
LEAD	Wrote a lead that is interesting and grabs readers.	Wrote a lead.	Report does not include a lead.
PARAGRAPHS	Divided the text into paragraphs to show changes in subtopic.	Divided the text into paragraphs, but made some errors about when to change to a new paragraph.	Did not use paragraphs to divide the report into subtopics.
CITATIONS	Used 2-3 citations.	Used 1 citation or citations were used incorrectly.	Did not use citations.
TRANSITIONS	Included sufficient transitions.	Included some transitions.	Did not use transitions.
WORD CHOICE	Used vocabulary words and definitions that show the author is an expert on the topic.	Used limited vocabulary words or did not include definitions.	Did not use vocabulary words and definitions.
TEXT FEATURES	Used text features such as headings, maps, drawings, graphs, captions, etc. The text features help readers learn more about the topic.	Used limited text features or the text features do not closely relate to the topic.	Did not use text features.
ENDING	Wrote an interesting ending.	Wrote an ending.	Report does not include an ending.
SPELLING	Spelling reflects editing and only has grade-level appropriate errors.	Writing includes some spelling errors that should have been edited.	Writing has many spelling errors that should have been edited.
PUNCTUATION	Uses correct punctuation.	Writing has some punctuation errors.	Writing has many punctuation errors.

INFORMATIONAL WRITING RUBRIC

Student Name: _____ Date: _____

	Mastered	Progressing	Not Yet
Facts	Wrote a report with plenty of facts about a topic.	Wrote a report with limited facts or included opinions.	Piece is not an informational report with facts about a topic.
Lead	Wrote a lead that is interesting and grabs readers.	Wrote a lead.	Report does not include a lead.
Paragraphs	Divided the text into paragraphs to show changes in subtopic.	Divided the text into paragraphs, but made some errors about when to change to a new paragraph.	Did not use paragraphs to divide the report into subtopics.
Citations	Used 2-3 citations.	Used 1 citation or citations were used incorrectly.	Did not use citations.
Transitions	Included sufficient transitions.	Included some transitions.	Did not use transitions.
Word Choice	Used vocabulary words and definitions that show the author is an expert on the topic.	Used limited vocabulary words or did not include definitions.	Did not use vocabulary words and definitions.
Text Features	Used text features such as headings, maps, drawings, graphs, captions, etc. The text features help readers learn more about the topic.	Used limited text features or the text features do not closely relate to the topic.	Did not use text features.
Ending	Wrote an interesting ending.	Wrote an ending.	Report does not include an ending.
Spelling	Spelling reflects editing and only has grade-level appropriate errors.	Writing includes some spelling errors that should have been edited.	Writing has many spelling errors that should have been edited.
Punctuation	Uses correct punctuation.	Writing has some punctuation errors.	Writing has many punctuation errors.