"Got Grit!"

Leadership Team Meeting 8:30am   **Date: 4/11/23**

"The quality of the work of teacher teams is directly tied to the quality of the work of the leadership team"

~Every School, Every Team, Every Classroom: District Leadership for Growing Professional Learning Communities at Work by Robert Eaker & Janel Keating

Meeting Outcomes:
- Review Team Norms:
    - Focus on what we CAN do.
    - Start on time and end on time.
    - Be here. (Ignore cell phones, texts, and email.)
    - Leave each meeting with clear next action steps.
    - *Not following norms: Pen Up

Got Grit Wows!
- ❖ 4th Quarter is Here!
- ❖ We met our SPP Smart Goals for 3rd Quarter in ELA: 86% Overall and Behavior 88%
- ❖ Only 1% away from meeting our Math Smart goals for 3rd Quarter, Science was 82% much higher than previous quarters! 😊
- ❖ Getting new lunch tables this quarter.
- ❖ Getting new Activboards and training this month!

Academic and Behavioral Learning and Teaching:

MTSS Checklists
- In Teams
- Attached at end of this agenda

4th Quarter SMART Goals:
- If your grade level didn't get all of your Pre-assessments for 4th quarter scheduled and completed last week, please add that to your agenda for tomorrow.
- **All 4th quarter SMART goal PRE and POST data will need to be inputted into the Brown Data Spreadsheet in Teams under Brown ES Data Alignment, 22-23 Quarterly SMART Goal Scores by the last GTM scheduled for May 24, 2023. SMART goal worksheet – completed as a team and turned in as well. It's attached after the agenda below.**

- 3-5 it would make sense that your 4th Qtr SMART goals ELA/MATH (5th Science too) align to your SBAC schedule, completing it before testing is an option to help prepare your students. Your choice, but an idea.

Master Schedule for 23/24: Review – Take 1

- **Handout**
- **Please review with team, put any notes on a sticky and place in Angie's box after your meeting tomorrow.**

April Curriculum Essentials from WCSD:

- **Teams – Leadership folder**

Global PD Teams – 10 licenses $1500

- **Thoughts?**

➢ (repeat) **Reflective Questions to End each team meeting:**
  ➢ We are ending each meeting with reflective questions, that they should also incorporate into their agenda's:
    - Are we adhering to our norms?
    - Do we need to establish a new norm to address a problem occurring on this team?
    - Are all members of this team contributing to the work?
    - Are we working interdependently to achieve our team goal?

➢ (repeat) **Questions to use to guide GTM discussions when looking at data:**
  o Did we engage in dialogue rather than monologue – conversations rather that presentations – to provide our team with ample opportunity to ask their questions and raise their concerns?
  o Have we created a process to allow dissenting points of view to be heard in a non-acrimonious way?
  o Has our team embraced the premise that the purpose of our school is to ensure high levels of learning for all students?

"Nuts & Bolts":

MTSS Folders:
- **We have a MTSS Folder Checklist – see below and on Teams.**

- o Use this folder checklist to make sure that all items are in the folder.
- **Each grade level needs to turn in all MTSS folders by the deadlines below: (THIS IS MANDATORY)**
  - Kinder & 1st May 5th
  - 2nd May 12th
  - 3rd May 19
  - 4th May 26th
  - 5th June 2nd

  - K-3 folders will be returned for your May data and final updates.

MAP & SBAC Testing!
- Have your students support their "testing buddies"
- During SBAC testing:
  - o 3rd/4th/5th you can meet for 30-40 minutes in GTM's instead of the full hour to prepare for testing your week.

Promethean Boards
- **Training April 19th!!!!**
- We are getting brand new Promethean boards installed in every classroom. Caiti Jones will be here Wednesday from 8-9am to give us a training. I believe the boards are being installed the week of this training.
- You will keep your mimeo and have the promethean both in your rooms.
  - o Some of you may have to switch the 'front' of your classroom depending on how you want to utilize both. 😊

SPP For next year: It's due in September!
- Receiving Stipend pay to work outside contract hours.
  - o Probably 2 hours Max – maybe 3 depending on how many participants.
- Anyone willing to help us look at the data and decide next steps. Ideally, at least one primary and one intermediate teacher.
  - o We can do the Thursday after school gets out, June 15 for a couple of hours OR we could do 30 minute segments before/after school depending on what works for the group.
- We would also meet for 1-2 hours prior to the first week back for teachers, we will decide the date/time when we have our Core SPP team. We will get the stipend for these hours too.
  - o At this time we will look at our SBAC data and add/revise our SPP.

IReady Info!
- This is basically a online/virtual intervention program for all students.
- It is like having an extra 'teacher' in the room with you to help support students.
- Students are learning through IReady, it will give you specific up to date data daily to ensure your students are reaching their full potential.

- - The system will flag a skill that a student needs more support with.
    - The system actually has lessons and items for you to utilize to reteach as well.
- This data will help your team:
  - Know which essential standards students are mastering right away
  - create specific intervention groups
  - see how close the students are to mastering grade level standards, etc.
  - will help decide what tier of instructional support each student needs.
- The school we observed:
  - Classes of students who made the most growth receive Class Claws, Bear Claws, rewards.
  - Individuals are recognized on announcements, etc.
  - Students ages K-5 all said they 'love doing it'
    - Students earn games through the program, the games are also instructional.
- All students utilize, don't need 'seats' like Aimsweb.
- Students can see their own data and set own goals.

I think waiting until the board approves it for next year, and the district schedules trainings for us before we do anything more with IReady? Thoughts?

Next year Collaboration with Nathanie Clancy/Public Library:
- She would like to do a kids display of writing that engages patrons. Patrons love seeing student work. She's hoping for a month to focus on possibly 3rd quarter. Poetry month, black history month, short stories or something that relates to your Curriculum Plan. It would not be one more thing, it would align with something you are already working on as a team.
- She would like one grade level to work with her to share student writing and possible art work for one month to view at the South Library.

$300 to be video taped teaching for Solution Tree:

- Solution Tree is looking for amazing teachers to share knowledge with us for our new educator learning platform. *Avanti* is being designed by educators, for educators and will have thousands of videos at the individual strategy level, complete with three takeaway reproducibles designed to help teachers grow and learn in an online community. Here is where we need your help: you provide the expertise by talking with us about the great strategies you use in the classroom, and we will pay you for your time and effort.

What is Avanti?

- The goal of the project is to create short videos (3-5-minutes) covering individual instructional strategies. When curated on the platform, these videos will create a strategy toolkit for teachers. Within each filming we discuss the definition of the strategy, why choose to use the strategy, how to use it and how to recognize its effectiveness in the classroom.

Sample Video   Sample Guide   Sample Resource

- We provide the teachers with an easy to set up camera and lighting kit to use while we film in your classroom. Students are not required but are very welcome to be filmed during the demonstration portion. During the scheduled two-hour filming time, we ask the teacher questions over Zoom to guide them through a conversation about how to best teach students with two chosen strategies. Afterward, we help coordinate a return of the materials and compensate them $300 for sharing their expertise with other teachers.

Thoughts?

(Repeat) Art Masterpiece Class Projects:
- PTO requires every class to have a Class Project – preferably something that the students helped create.
    - It is a huge piece of our Art Masterpiece night – silent auction
        - All Art Masterpiece proceeds go back into art supplies and teachers for next year.
- If you need help coming up with an idea, please email:
    - Vaungaylyn Zarcone: email: <u>vgzarcone@gmail.com</u> cell: 775-233-0426
- **All Projects due by APRIL 21st!!!!**

End of Year Staff Party:
- Going to be held in the arborator OR library depending on weather.
- Using Poi Boys this year:
    - I am paying for the food, margarita machine, and ice cream machine! It's FREE for staff members this year!! 😊
    - I'll NEED everyone to RSVP so we have enough food for everyone!
- This is your chance to "ROAST" any of our staff members that are retiring or leaving at the end of this school year.
- Survey Link:
    - <u>https://forms.office.com/Pages/ResponsePage.aspx?id=SfWsPDZezEGj3olFnhId76F1NLnt wtpMkspbBYIjzB5UOERYRzlVOUxRVldCRVJOTEswUzRONkxYOC4u</u>

Questions/Concerns/Comments: (black is staff concern, red is my response)

➢ **Any items for Next Agenda:**

Ask these follow up questions to ourselves:
- **Are we adhering to our norms?**
- **DO we need to establish a new norm to address a problem occurring on this team?**
- **Are all members of this team contributing to the work?**

- **Are we working interdependently to achieve our team goal?**

Our Mission: We are committed to learning through perseverance!

As a team, utilizing your student data and
FOCUSING ONLY on WHAT WE CAN CHANGE:

❑ As a team, what lessons did you learn as a grade level regarding each SMART goal: Reading, Math, Science, and Behavior?

❑ As a team, which students did not master which targets?

❑ As a team, which classrooms require additional support?

❑ As an individual teacher, which area was my lowest, and how can I improve?

❑ As a team, what changes, adaptations, or improvements are you making for all four of these SMART goals to be prepared for 3rd quarter next year?

MTSS Tier 2 Checklist

Student Data Sheet(s):
- Begin filling out [Student Data Sheet](#) as soon as student is moved to Tier 2

Intervention Fidelity Log:
- Begin filling out [Intervention Fidelity Log](#) as soon as student begins to receive intervention

AimsWeb:
- Monitor students bi-weekly in Aimsweb.
  - You should be aware of the progress they are making based on aimsweb graph on a regular basis and/or when discussing students with colleagues/admin/families.

Infinite Campus:
- MTSS Rep needs to update MTSS Tab in IC on **Date to Review Progress**.
  - REVIEW STUDENT AT A MINIMUM OF ONCE A MONTH. (Mark in calendars so all team members are bringing data to meeting to discuss.)

If students are not responding to intervention
Make sure Student Data sheet is filled out as soon as the student is looked at for tiering and you are aware of aimsweb progress to present at your next designated MTSS Intervention Team Meeting.

MTSS Tier 3 Checklist

Student Data Sheet(s):

❑ Begin filling out [Student Data Sheet](#) as soon as student is moved to Tier 2 – Document the amount of minutes of intervention the student has received

Intervention Fidelity Log:

- Begin filling out [Intervention Fidelity Log](#) as soon as student begins to receive intervention- this allows you to track the amount of minutes of intervention the student received.

AimsWeb:

❑ Monitor students weekly in Aimsweb.
  - o You should be aware of the progress they are making based on aimsweb graph. Review on a regular basis and/or when discussing students with colleagues/admin/families.

Infinite Campus:

❑ MTSS Tab will be updated with the MTSS Intervention Team during your designated time during the meeting.
  - o REVIEW STUDENT AT A MINIMUM OF ONCE A MONTH. (Mark in calendars so all team members are bringing data to meeting to discuss.)

If students are not responding to intervention

Make sure the Student Data sheet is filled out and updated as the student is being reviewed, and you are aware of aimsweb progress to present at your next designated MTSS Intervention Team Meeting.

MTSS Tier 2 **Folder** Checklist

Academic:

1. Nevada Department of Education Statement Letter
2. Brown Elementary Tier 2 Parent Notification Letter
3. Tier 2 Intervention Plan Form & Individual Problem Solving Form (This is printed off from the BIG Report – Reading Plan)
4. Data Collected- Aimsweb+ graph, SMART/SLO Goals, Common Assessments, Star tests, MAP scores etc. (This could be the data sheet along with Aimsweb+ graphs)
5. Intervention Fidelity Logs
6. End of the year form (New form attached)

Behavior:

1. Nevada Department of Education Statement Letter
2. Brown Elementary Tier 2 Notification Letter
3. Tier 2 Intervention Plan Form
4. Home note (copies in folder)
5. End of the year form (new form attached)

MTSS Tier 3 Folder Checklists

Academic:

1. Nevada Department of Education Statement Letter
(Just need one when initially tiered, transfer over from yellow folder)
2. Brown Elementary Tier 3 Parent Notification Letter
3. Tier 3 Intervention Plan Form & Individual Problem Solving Form (This is printed off from the BIG Report – Reading Plan)
4. Data Collected- Aimsweb+ graph, SMART/SLO Goals, Common Assessments, Star tests, MAP scores etc. (This could be the data sheet along with Aimsweb+ graphs)
5. Intervention Fidelity Logs
6. Dyslexia Screener (if applicable)
7. End of the year form (new form attached)

Behavior:

1. Nevada Department of Education Statement Letter
2. Brown Elementary Tier 3 Parent Notification Letter
3. Tier 3 Intervention Plan Form & Individual Problem Solving Form
4. FBA – if warranted by MTSS team