# **Leadership Meeting**

March 5, 2019

### **Norms**

#### Time

- Arrive & start & finish on time
- Stay on the agenda



### Listening

- Be fully present, stay on task/topic, avoid side conversations
- Encourage sharing, discussion & contribution
- Consider all information/viewpoints
- Show respect to those who are talkingincluding keeping your eyes on the speaker
- Purposeful use of technology

### **Decision Making**

- Disagree respectfully
- No judgements
- Consider "all" when making decisionsmake sure all voices are heard
- Problem-solving mindset (solution focused)
- Keep in mind what is best for students and the learning environment at Ivy Hall
- Make decisions based on a consensus
- Be sure to understand and/or articulate the reason for a decision.

### Confidentiality

- Establish a welcoming and trusting environment
- Keep things confidential when/if necessary
- Know what can and can't be shared with the team, staff, student and parents

### **Participation**

- Use Kagan to encourage participation among team members
- Substitute representatives (coverage)
- All voices should be heard

### **Expectations**

- Come prepared
- Have an open mind
- Be Positive
- Best for Ivy Hall (Not just you)
- Represent your team (Not just you)
- Clarify what to share with your team

### **Team Builder**

If you could eliminate one thing from your daily routine, what would it be and why?



# **Information Sharing**

- Snow day make up (Teams will work on <u>creating a remote learning plan</u>) next leadership meeting and March 12, 2019 staff meeting
- Tonights staff meeting is <u>CLD/SpED</u> and KEA/<u>Committee Share Out</u>
- Conference Sign Up (3-5 Grade) we cannot move people that have single slots. If they have signed up for a slot, at this point it is theirs by themself.
- March 7 Dismissal 2pm please stay with us until 2:15pm so we can get the EOD worked out. Conferences are 5:00pm-8:30pm
- PTO Staff Dinner will be fried chicken and such
- March 8 Conferences 10:00am-1:30pm
- 5th Grade Concert March 14, 2019 6:30pm
  - o Preview Kids? Same day 10:40am? No 2nd. No 1st?

- A team's emotional intelligence might be the most important predictor of what it will do together.
- Just because a team has a bunch of emotionally intelligent people on it, doesn't mean that the team will have high emotional intelligence

- Read Pages 122-123
- After you read SUHUPU find a seat with your partner
- Rally table with your partner some ideas THAT YOU THINK make a team emotionally intelligent
- When you are done writing ideas please stand with your parter and have a conversation about you spring break plans
- We will share out after everyone is standing

- What is an unspoken rule?
- Define
- Give example

- What is an unspoken norm?
- Define
- Give example

How do we work to mitigate unspoken norms & unspoken behavior?

# Laugh it up brah!

