

# NO EXCUSES FOR MISSING WORK



- Classroom teachers implement supportive practices and interventions in the classroom.

- Timely entry of assignments in Gradebook
- Use of the missing comment
- Use of the incomplete comment when work will no longer be accepted
- Support during class and ELO
- Use of purple passes during ELO to work with students not regularly assigned to your ELO
- Communication with home

- Classroom interventions are not working and parent contact has been made.
- Student has 2 or more missing assignments in 2 subjects.

- Teachers may refer a student using the MM referral form (or email).
- All staff members are notified of who has qualified (Friday).
- Students and parents are notified that they qualify for Mustang Monitoring (Friday).
- Student remains in regular ELO.
- Missing assignment reports are provided to teacher and student.
- Mustang Monitor checks in with teacher & student 2-3 times per week.

- Mustang Monitoring not working.
- Student needs a higher level of support.
- Student is repeatedly needing monitoring.

- Same as Mustang Monitor.
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- Student receives higher level of attention and support by ELO teacher and Mustang Mentor.
  - Daily check ins
  - Possible Mustang Morning
- Other MTSS interventions considered by team

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## Mustang Morning



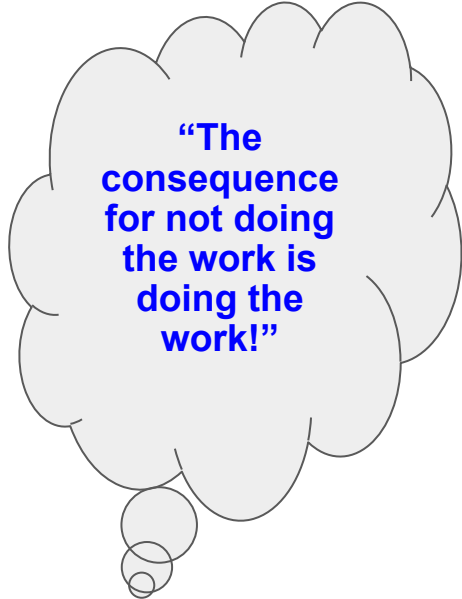
## Office Referral

- Mustang Mastery is not working
- Student needs a higher level of support
- Mustang Morning is in the main office from 7:15 - 8:00

After 4 weeks of Mustang Mastery and 2 weeks of Mustang Morning, if student is still missing work, student receives an office referral.

Actions can include, but are not limited to:

- Parent conference
- In school suspension
- Out of school suspension
- Loss of privileges



“The consequence for not doing the work is doing the work!”