Items And Pre-Work for PLC's

Topic	Pre-Work Suggestion
TEK Dissection Discussion for (TEK Number)	Bring TEK Dissection for (TEK Number)
Create Exit Ticket/ Quick Check/Warm-Up	Bring sample questions or activity for quick check
Create CCA	Bring (number of questions) Assessment Questions for (Assessment) Bring (number of questions) for (TEK number)
Discuss activities for independent practice	Bring samples lessons/activities for independent practice
Mini-Lesson Sharing and Modeling	(Person Assigned) create and bring mini-lesson for (TEK number)
Station Rotation Creation	(Person assigned) bring sample station for (TEK) - all team members assigned
Math Small Group Planning during instructional - 20 minutes per week	Collect data to create/change student Groups Bring Suggested Groups Collect suggested materials/resources Determine monitoring tool
Guided Reading Planning during instructional block - 20 minutes per week	Organize running records/ DRA/TPRI Data Bring suggested groups Collect suggested materials/resources Determine monitoring tool
Data Analysis (SIMS,CCA,QSE, MAP)	Review available team and student data Come with suggested action steps Review Campus Data Protocol
Update Data Wall - 10 minutes	Bring Completed Student Data Tracker (link) Review Student Data
Review Running Records	Bring updated records Bring Student concerns to discuss
Kid Talk	Collect student data (CCA, QSE, MAP, Behavior) Bring artifacts of work (running records, work samples. Behavior charts etc.)
Create Conferring Schedules	
STAAR Boot Camp Creation	Collect/review and bring ideas and resources for interactive activities Review district resources Bring student data for flexible groups

Ed Galaxy Assignment and Pathway Creation	Preview resources in program (sample questions, quick checks etc.)
RTI Updates - 10 minutes	Review student data
Learning Walks to other classes with debriefing - 30 minutes	Let the other team know you are coming (Team Leader)
Long-Range Planning	Bring Scope and Sequence and pacing calendar Review Scope and Sequence and pacing calendar
Texas Lesson Study (Team specific)	Items assigned based on project
Creating/Reviewing Accommodations and Supplemental Aides for specially designed instruction - Weekly - Lead By InClass Support teacher	(InClass Support Teacher) Bring materials aligned to TEK Prepare information for implementation
Student Goal Setting	Bring Suggested format Review data to suggest goal
Reviewing Student Work (Lexia progress, running records, writing samples, exit tickets, quick checks, rubrics)	Collect and bring Data
IEP/FIE Review for new students or ARD revisions for SDI(Specially designed instruction)	InClass Support teacher prepare paperwork for discussion
Celebrations - 5 minutes	Be prepared to share
Best Practices Share (Classroom management, organization, timesavers etc.)	(Person Name) bring (example)
Unit Overview - Math	Preview resources