PLC Running Notes 2020-2021

Members:

PLC Meeting Dates/Times/Location:

Prayer:

DISC Profile:

Profile	D	I	S	С
Name				

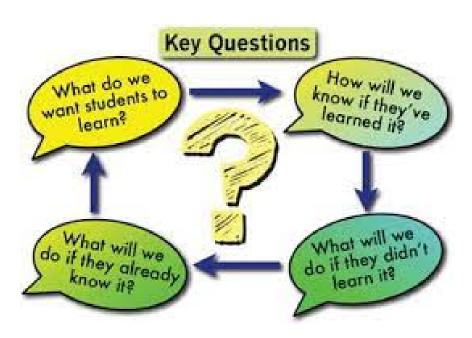
Roles:

Facilitator:

Recorder:

Timekeeper:

Reporter:



2020-2021 PLC Norms and Goal Setting

Norms

Establish Trust

•

Honesty Regarding Disagreements

•

Commitments

•

Accountability

•

Focus on Results

•

Norm Violation Plan:

2020-2021 SMART Goals



Team SMART Goal	Strategies and Action Steps	Who is Responsible	Target Date or Timeline	Evidence of Effectiveness
Our Current Reality:				
SMART Goal:				

Weekly Notes Template

CATHOLIC SCHOOLS DIOCESE of DES MOINES
DIOCESE of DES MOINES



Meeting Date:

Team Members Present:

Goals for Today
Agenda and Discussion Notes

Action Steps: What are we going to do between meetings?	
Goals and Agenda for Next Time	
Review Next Meeting Time, Date, Place and Items Needed to Bring	Date: Time: Location: Items Needed: