

# PLC Running Notes 2020-2021

Members:

PLC Meeting Dates/Times/Location:

Prayer:

DISC Profile:

Profile	D	I	S	C
Name				

Roles:

Facilitator:

Recorder:

Timekeeper:

Reporter:



## 2020-2021 PLC Norms and Goal Setting

Norms

*Establish Trust*

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*Honesty Regarding Disagreements*

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*Commitments*

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*Accountability*

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*Focus on Results*

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Norm Violation Plan:

## 2020-2021 SMART Goals



Team SMART Goal	Strategies and Action Steps	Who is Responsible	Target Date or Timeline	Evidence of Effectiveness
<i>Our Current Reality:</i>				
<i>SMART Goal:</i>				

### Weekly Notes Template

	
Meeting Date: Team Members Present:	

Goals for Today	
Agenda and Discussion Notes	

<p>Action Steps: What are we going to do between meetings?</p>	
<p>Goals and Agenda for Next Time</p>	
<p>Review Next Meeting Time, Date, Place and Items Needed to Bring</p>	<p>Date: Time: Location: Items Needed:</p>