

Concrete Primary School
Morning and Afternoon Duties and Responsibilities
2022-2023

PM Duty

Monday	Tuesday	Wednesday	Thursday	Friday
Front Car Line				
Brashier	Bays	Altieri	Brady	Allen
Dent	Brown	Blank	Brooks	Anderson <i>(Class covered by Mitchell)</i>
Dunn	Craven	Burger	Elrod	Eno <i>(Class covered by L Parks)</i>
Gaylord	Crittendon	Crump <i>(Class covered by Line)</i>	Garrison	Hall
Jeter	Davis	Dalton	James	Hawkins
Lloyd <i>(Class covered by McNeal)</i>	Edwards	Edmunds	Lambright	Love
Mitchell <i>(Class covered by Anderson)</i>	Goss	Kuykendall <i>(Class covered by Eno)</i>	Line <i>(Class covered by Crump)</i>	Peters
Shepard	Newton	McNeal <i>(Class covered by Lloyd)</i>	A Parks	Seffrin
Toscano	Yarborough	Merritt	L Parks <i>(Class covered by Kuykendall)</i>	Shepard
			Rocklein	Thompson
Back Car Line				
Edwards	Elrod	Brock	Bays	Altieri
Goss	Ernst	Capps	Brashier	Bannard
Hall	McWhite	Ernst	Burger	Dunn
Lambright	Parks	Gregory	Crittendon	Graham
McCombs	Payne	Jetton	Jetton	Line
Newton	Soroczak	Morrison	Richards	Ratliff
Payne	James	Yarborough	Wright	Rocklein

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PM- Dismissal Duty – Report outside immediately after the 2:30 bell. We begin dismissal promptly at 2:30 and need supervision at that time.

Front car line: Six people open car doors
One person calls from the road, One person calls to the speaker
One person monitors students
Back car line: Five people open car doors
One person calls from the road
One person monitors students

All car riders from second grade, Mrs. Burger's, Mrs. Line's and Mrs. Wilkinson's class will report to the lower end of the 100 hallway.

At 2:30 (when second grade bus riders are dismissed), any second grader that carpool with a younger student will report to the younger student's classroom and sit in the hallway outside that classroom.

Anyone not on duty should remain in the classroom to help students listen for their name and make sure that students are quiet and listening. This is not a time to show videos or chat in the hallways as the students do not listen for their name. If a student is working on an ipad, computer, etc. it is your responsibility to stop them and send them promptly outside.

PM - Coverage for PLC meetings:

Monday -

K5 students will be monitored in classrooms by the assistants.

Tuesday -

1st grade classes will combine as listed below, with the assigned personnel monitoring students.

Classes	Covered by
Anderson / Dowell	Dent
Lloyd / McNeal	Gaylor
Crump	Gregory
Burger / Line / Wilkinson	<i>None needed - Car riders will be in the hallway.</i>
Kuykendall / L Parks	Jeter
Eno	Wright

Wednesday -

All 2nd grade car riders will be in the 100 hallway or the classroom of a younger student they carpool with. No coverage is needed for PLCs.