	Root Cause	**Action Plan**
Behind Power Focus Areas	Students are taking Content Assessments before they are truly prepared.	Decide on a common routine for students to demonstrate readiness before approving CAs (e.g. passing the diagnostic, showing notes/flashcards, etc.).
	Students aren't yet familiar with how to navigate Focus Areas, take the diagnostic, explore resources/readings, etc.	During Self-Direction (In a whole group or in a workshop), provide an orientation for Focus Areas and how to use this flowchart.
	Students are not yet using effective study strategies.	During Self-Direction (in a whole group or in a workshop), explicitly teach specific students relevant study strategies that are most needed.
	Students are not prioritizing objectives that are preventing them from mastering the Focus Area.	During Self-Direction (in a whole group or in a workshop), explicitly teach students how to get and respond to diagnostic data.
	Students are not struggling with process but are struggling with the content itself.	Provide content-specific workshops for these students. Coordinate who will receive which workshop by a certain date.
Overdue Projects	Checkpoint data indicate that students are not truly prepared to tackle the Final Product yet.	Create a list: Which students need to focus on which cognitive skills? Provide targeted workshops to help those students revise checkpoints / Final Products.
	Students are almost at grade-level work but have not yet revised their work.	Create a list: Which students need to revise which Final Products? Provide a designated time during Self-Direction or class for revision.
	Students are overwhelmed or have simply moved on.	Create a list: Which students are behind in multiple courses? Coordinate with mentors to work with students to focus on the "lowest hanging fruit" first.
<70% scores on Cog Skills / Concept	Students need additional support to reach grade-level performance.	Create a list: Which students need to focus on which skills/concepts? Coordinate: Who will provide workshops for those students by which date?
	Students are almost at grade-level work but have not yet revised their work.	Create a list: Which students need to revise which Final Products? Provide a designated time during Self-Direction or class for revision.