

1.

## **PLC Meeting Agenda**

### **Science**

**Fustin, Bull, Springsteen, Mackey, Hicks**

**Location: Room 1049**

#### **Mission**

The mission of Hot Springs Junior Academy is to ensure high levels of learning for all students to compete in a global society

#### **Vision**

Hot Springs Junior Academy will become a national model Professional Learning Community School by the end of the 2023 School Year.

#### **[Calendar](#)**

#### **[Norms](#)**

#### **[Choice Board](#)**

#### **[Grading Policy](#)**

#### **[Team meeting question examples](#)**

#### **Collaborative Planning Questions:**

1. What do we expect our students to learn? (Goals/Expectations)
2. How will we know they are learning? (Assessment)
3. How will we respond when they don't learn? (Intervention)
4. How will we respond if they already know it? (Enrichment)
5. FA Check-in

What FAs are going to be used along the way? What are we doing with the data? Interventions/extensions?

#### **[Goals](#)**

**[Feb. 10 2023](#)**

**[Agenda and minutes](#)**

**[7-9th Science Team](#)**

**Good Things:** Hicks is travelling this weekend to TX to see family, super excited! Springsteen- parents are here and its been fun! Will start to shadow soccer coach at National Park! Bull- 3 day weekend! Catch up weekend. Mackey- relax this weekend. Son got a new job and is doing great! Sadler- went to Houston for a conference. Good chance to make connections and learn new ideas.

1. 28 students passed all essentials- Tier 2 is not working; maybe supplement resources with Open- Scied because students are not getting enough practice
  - pull in FA's to supplement in the form of whatever the skill is
  - Practice needs to be on graphs and math in science to make sure students can

interpret the data

- Sadler- add more remediations so students will have more time for mastery
  - What is working and what's not working in the class
2. ACT Apsire Practice
    - Teach volume at the beginning of class and maybe a small reading passage; reading assignments don't have to be long
    - Pull small groups and those who have still need help about 15 mins a class
  3. Update essential page
  4. Make sure smart goals are high and doable
  5. CFAs- all attempts should be counted not just the first attempt on CFA
  6. Grades- make sure the students grades align with CFA; it should reflect what they can do in class
  7. RTI forms- even though it takes too long, make sure to contact parents and notification of failing before grades go out
  8. Make sure we are ready for conferences: SSP-print them for each student, NWEA form, Grad Requirements, Credits, and Registration forms

Feb. 10 2023

Agenda and minutes

9th Science Team

1. Reviewed our intervention and extension practices.
2. Revisited our CSA- noticed that we need to teach acceleration vs mass graphs next. Take our labs and get to acceleration so they can graph.
3. Discussed prep for next 9 weeks. Graphing in do nows, and picking out which variable is dependent and independent.

**Feb 8, 2023 2:45-3:30**

1. Skills tested on ACT Aspire- 3 Skills tested are: *interpreting data, scientific investigation, and evaluation of models, inferences, and experimental results.*  
DATA NUGGET uses all 3 of these skills.

**Ideas to use in science to get students ACT Aspire ready.**

- a. Using Tosec and data nugget as a source
- b. Model using student/teacher modeling writing
- c. Chunking paragraph by paragraph
- d. Incorporating sentence frames so that students can practice tying the data to the

reasoning

- e. Underline and highlight vocabulary/key ideas and details in scientific text
- f. Create a form/graphic organizer in order to identify topic sentence, main idea, etc.
- g. Claim (topic sentence)

Evidence (ee in the ToSeec)

Reasoning ( the ec part of ToSeec)

- h. ACT Sandbox

Good things: :)

Present: Fustin, Mackey, Springsteen

Business: Interrater reliability - looked at and discussed CFA's, graded, pulled examples

Next Steps: Create a CSA for 2nd Law and revisit Car crash project and requisition

Feb. 8 2023

Agenda and minutes

7th Science Team

- Good Things:

Hicks- Superbowl is on Sunday. Go Chiefs!!!

Bull- She will be attending the Thespian Festival on Friday.

- Present: Hicks, Bull

- Today's learning- Bull let kids draw mural of ecosystems and comparing watching the video; Hicks- students watched video and read information about why rainforests are needed to help support people and Hicks gave a FA to see if students could read a claim and use the evidence to support instead of having students create a mural. The mural will be used as a project and extension for MYP.

- What do we want students to learn this week?- Students will be able to take information from maps, charts, or readings and use it as evidence to support a claim.
- Shout-out forms
- Instructional Unit planner- Hicks finished her planner and Bull has 2 more sections to fill out and we will begin working on Unit 4 planner next week
- Next Steps: Inter Rater Reliability; Parent teacher conference calls; find a new learning target for next week to see what students will be able to know

Feb. 6, 2023

Agenda and minutes

Science Department

Present: Mackey, Fustin, Bull, Hicks

Good Things: Mackey-extension is going well! Springsteen's parents are in town! Bull- 4 day week!

Hicks- Son is going to start playing on a travel basketball team! Fustin-Go CHIEFS!!! Happy they won Super Bowl!

Mackey reviewed GC notes:

- Make sure at least one grade per week that reflects what students know
- Work on pacing
- Make sure we are making sure students get enough practice

Next Steps:

- 7th Grade- interrater reliability, work on pacing next essential; teaching Volume for the next 8 weeks to prepare for ACT Aspire
- 8th Grade- map out open scied and plug in cognia
- 9th Grade- Pace rest of unit and create CSA for unit 4
- 

[Feb. 6, 2023](#)

[Agenda and minutes](#)

[Science Department](#)

Present: Mackey, Fustin, Bull, Hicks

Good Things:

- Hicks sister came to visit
- Mackey made parent contact, met with positive reactions

Mackey reported back from GC.

- Curriculum needs to have CSA and CFA's.
- What do we want our kids to know this week? How do we know they are learning it? What does proficiency look like?
- Grades- need more to show students are learning.

Next Steps:

- 7th Grade- get ready for next CFA, condense and prepare students
- 8th Grade- set CFA date for current unit, navigate thru openscied and plan FA's and CFA's
- 9th Grade- giving CFA, meet for interrater reliability, remediate Th/F, re-CFA next week

[Feb. 2, 2023](#)  
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[9th Science Team](#)

- Good Things:
  - Enjoyed the comfort of home
- Present: Mackey, Fustin, Springsteen
- Edited Rubric, proficiency, and CFA.
- Discussed OpenScied and what changes to make at this point.
- Next Steps:
- 

[Jan.31, 2023](#)  
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- Good Things
- Present: Hicks, Bull, Sadler
  - Bull: We got to work from home the last two days.
  - Hicks: Students did well on the formative assessments that were given last week.
- Grades
  - Finish grading make-up tests from CSA's
  - Input grades in gradebook
- Instructional Strategies Unit plan
  - Work on practice and deepening lessons to share next week on Wed. Feb.8
- Pacing
  - Revisit next week to see if we will give CFA after lesson 4 or continue through lesson 5
  - Mrs. Sadler suggested maybe to give it to see where students are so we don't have to keep changing CFA dates in planner and see what our next steps are after that

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- Pacing

- How to prepare for CFA. If still out of school, students might not be well prepared for CFA but moving ahead anyway.
  - Scheduled lab and extension.
  - Discussed Inter-rater reliability dates. We will do those right after 1st block has done CFA.
  - Wrote in our reflection piece for our unit.
  - Next Steps
    - Requisition for supplies (newton's 3rd law)
    - Lab supplies ready for Wed and extension simulator ironed out.
    - 2nd 9 week results in spreadsheet. ( if not entered yet)
    - Clean up reflections from Units 1-3. (10 min. job)
- Science team BEST team

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- Pacing
  - We will review lesson 2 and condense so we can stay with pacing and be ready to give CFA on Feb. 10 and Feb. 13
  - Going over lessons to pace where lessons and CFA align for CFA 2 in this Unit 3
  - For FA's we will use sentence frames from the lesson to help students use evidence to support an argument so they can understand cause and effect relationships
- Celebration Document for Second Nine Weeks
  - Work on the document and complete by the end of day
- Grades and Formative Assessments
  - Grade assignments and put in grades
  - Hicks gave a formative assessment on 1/27 and 1/30 on cause and effect relationships
  - Bull will be giving a vocabulary quiz this week to help students understand the academic vocabulary

[Jan.27, 2023](#)

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[7th Science Team](#)

- Present: Bull and Hicks
- Good Things- Bull shared that Cooper is getting his scholarship applications done on time. Hicks- students have been having great discussions around our new unit that we have started.
- Calendar- we looked at the pacing for Unit 3 to see where we are at
  - We will use the CFA day as a whole teaching day to catch up on lessons that we missed or were absent those days
- Instructional Unit Plan 3
  - We started unit plan and have completed the first section of Direct Instruction, and we will finish the practice and deepening lessons section next week Feb. 2
  - Bull pulled lessons from Open-SciEd to explain and Hicks used a discussion from class and pictured example chart used in class

[Jan.25, 2023](#)

[Agenda and minutes](#)

[7th Science Team](#)

- Present: Bull and Hicks
- Review Unit planner- we linked the CFA in planner for unit 3 and we added reflections in Unit 2 planner
- Discussed ways to formally assess students through unit
  - Hicks shared that she will use sentence starters to have students fill in the blank using cause and effect relationships from unit to make sure students can use evidence before CFA
- Instructional Strategies Unit plan 3
  - talked about previewing strategies that have been successful in the past; Ms. Bull decided to use discussion
  - Hicks talked about how students wrote and used A&B partners to discuss focusing question

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[7th, 8th, 9th Science Team](#)

- Fustin, Springsteen, Hicks, Bull
- Reviewed the ACT material
  - 7th and 8th grade are using the Cognia resources as Do Nows and Formative

## Assessments

- 9th grade does not have grade specific cognia but can use those as well
- Interventions
  - Videos
  - Review skills through new lessons (prior knowledge)
- Next steps
  - 7th- We closed Unit 2 and we have started on Unit 3 with a new essential, did inter rater reliability on CSA from Unit 2. We will begin adding our CSA to the dashboard for Unit 3.
  - 9th- wrapping up speed and acceleration graphs and moving to Newtons 2nd Law.  
Plan investigation to apply Newton's 2nd Law.
  - 8th

Request field trip and bus (guy?)

- Practice
  - CER
  - Do Nows
  - Exit Slips

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- Burden, Brazle, Brig, Hicks
  - Need a date to review our unit plan to look at intervention strategies and make notes; update
  - Once we get to Feb 14 look at the data and look at CFA to see where we are next
  - Look at the correlation of students who are red on ACT and look at the ones not passing; catch those students who are not passing now and intervene right away before CFA
  - Make sure calendars align with Unit planner and check those dates to make sure we are following those dates
  - How do we up the proficiency scale? And maybe we get better each year
  - Meet with Mrs. Burden when we are unable to get to proficiency and students are failing

[Jan.17, 2023](#)



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Present: Burden, Sadler, Bull, and Hicks

Agenda

- Curriculum Planning for Unit 3
  - Break into learning targets and choose the one we want to assess; we will not CFA the whole standard
  - Don't just choose one, pick one something that shows up more
  - Whatever your essential is make the activity or practice around that essential
  - Use the tests we have and if we don't want to make it task specific, make it open ended
  - Tweak questions from Cognia to go with your unit
  - Make sure we are giving formatives along the way to get the students to the summative assessment
- Pacing
  - Mrs. Burden has paced out Unit 3 and given us a date that we can CFA ( Feb 11 and 13)
  - She finished adding the rest of the days to our pacing calendar and there should be 21 instructional days, making our end date be April 12.
  -

Present: Springsteen, Fustin, Mackey

- Unit 4- working on CFA. Is it rigorous? Looked at Wonder of Science Assessment.
- Pacing out speed graphs, etc.

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- Agenda
  - Work on Unit Planner for Unit 3
    - Looked at Open-SciEd Units to see what was being taught in the first few units to find an essential
    - Pacing Guide for Unit
    - decided on our essential
    - create CFA
  - Look at CFA data from Unit 2 and finish the Unit Planner
  - Create CFA for Unit 3

Jan.11, 2023

Agenda and minutes

Science department meeting

Planning for tier 2 in the classroom.

What does this look like?

7-9 has been using to support our students

- “Do Now” time at the beginning of class to review concepts from past lessons. (misunderstandings, frequent errors in reasoning, etc.)
- More practice time with immediate feedback
- Cooperative learning (A/B partners, turn and talk time, etc.)
- Examining concept errors and giving time to correct the mistakes and why its wrong
- Graphic organizers, initial models and guided notes to aid struggling students
- Plan time after CFA, showing student work and students using rubric grade peer work
- Give students time to explain similarities and differences between scientific concepts.

How will we pace our next unit to targeted Tier 2 time for extra time and support for students?

- Within unit plans-link specific and relevant tools/strategies using for that particular target.
- Specific dates to remediate right after CFA and practice right away
- After grading CFAs pull exemplar and common error examples

Science curriculum needs.

- Time has been set for science department through PD to learn Open SciEd
- Relate State Standards to curriculum/Filling in the gaps from state standards where Open SciEd is missing

Jan.09, 2023

Agenda and minutes

Science department meeting

- Mackey, Fustin, Springsteen, Hicks, Bull
- From Guiding Co. Start our conversations on “next steps”
- 8th grade next steps/realigning essentials to open scied and state standards
- Science department-looking at dates to meet with Burden to work out changes in curriculum and learn how to use open scied properly.

- 7th grade- next steps- finishing up grading CFA data and updating data in Instructional Unit Plan 2. Sending a homework assignment (data table); retest CFA; pull students; examples of work and scan them into our unit planner; discussed interventions that worked to help remediate for CFA retake
- 9th grade- next steps- Writing CFA (wonder of science) /updating dates on unit plan.  
Put in supporting standards

Start putting in student examples of proficiency within unit plan.

Jan.05, 2023

Agenda and minutes

8th/9th department meeting

- Fustin, Mackey, Springsteen
- Looked at OpenScied briefly
- Made notes in Unit 4 that we are starting- How to begin and what progression to follow.

Jan.05, 2023

Agenda and minutes

7th department meeting

- Hicks, Bull, Sadler
- Good Things  
Bull- happy that it's short week; Hicks- started cheer and basketball practice
- Revisit norms
- Work on finishing Instructional Unit Plan for Unit 2  
-put data from first CFA in dashboard
  - Sadler  
-examples of high, medium, and low and explanations for why they are graded  
-start looking at examples of CFA's to add into the unit plan  
-add date for inter rater reliability to Unit Plan 2 and update dates- end unit 1/11/23
- Review lessons to condense
- Pacing
  - Stay on the Pacing that Mrs. Burden has started from Open-Scied
  - See if Burden could add a few days for pacing for admin added events; look at Pacing Calendar to see what
  - What do we need to do for pacing? Could we condense them into one lesson of what do you prefer?
- Finish grading CFAs

Dec. 16, 2022

[Agenda and minutes](#)  
[9th department meeting](#)

Discussion

- Present: Springsteen and Mackey
- Inter rater Reliability on CSA - a couple questions we saw were misleading or could have been explained in different ways. What does proficiency look like? We determined what showed proficiency. If we give short answer or fill in the blank in the future- offer word bank or modify with the word bank.
- Looked at the next essential and decided to follow the text book and ck-12's sequence- doing motion before energy.

[Dec. 16, 2022](#)

[Agenda and minutes](#)  
[7th department meeting](#)

Discussion

- Present: Sadler, Bull, and Hicks
- Good Things- Bull shared she is happy to be back; Sadler shared her niece graduated from Nursing School; Hicks- Graduate tomorrow
- Revisit Norms
  - What's going well?
  - What's not going well?
  - Do we need to add or eliminate any?
- Inter rater and Reliability
- Add retake data for CFA 1

[Dec. 12, 2022](#)

[Agenda and minutes](#)  
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Discussion:

- Revisit norms

- What is one going well? Why?
- One not going well? Why?
- What do we want to add or eliminate?

What are we doing to move kids with IEPs? What is working?

- Seat preference
- Printing notes
- Hands on and visuals
- Print slides with presenter notes
- Folders with prongs to hold printed information

Shared discussion from others on Unit Plan- take aways

- Suggestion to link examples of proficiency within the unit plan.
- Date for CFA interrater same day as intervention date? Too close?

What are we doing during seminar? Student buy-in?

Grades discussion- 1 per week is the minimum. Administration prefers more. Grades should show what students have learned.

Suggestion was given that if we want students to refer back to what they read to pull evidence, have one of the questions be to go back and highlight where they found the specific information to back their answer.

Continue using RTI forms and calling parents. Brazle is working on streamlining the form so that hopefully does not take the time it currently does.

Instructional strategies- info coming soon where we are actually going to post where we are previewing, chunking, etc.

**Dec. 6, 2022**

**Agenda and minutes**

**7-9 department meeting**

**Brazle- Getting training in Jan for Open SciEd**

**Begin to work on pacing guide.**

**Visit unit plans weekly-fill out reflections**

Nov 30, 2022

Agenda and minutes

7-9 department meeting

Present: Mackey, Fustin, Springsteen, Sadler, Hicks

Springsteen Leads-

- Pacing guide
- Revisited Unit 2 and instructional strategies
- Next Steps: CFA interrater reliability

November 30, 2022

Agenda&Minutes

7th Grade Team

Present: Trina Burden, Hicks

- Open-Scied- Trina said when planning open-scied look agt the discussion notes and get the gist of the lesson and put it in our own words to make the lessons go faster.
- Make sure to get through lesson 8 and give the mid-point assessment; we could use first part of midpoint assessment as CFA
- Look ahead in the lessons to see if the lessons will talk about chloroplasts or something on the assessments. Lessons that we don't get to can be done in a do-now or don't put it on the assessment if its not there
- Remind them to label a model
- Use some of the arguments and have them to create an a model as part of the practice (model the evidence)
- Reference section- give students the rubric so they will know what is expected to know
- Lesson 7- Use the reading and have students draw a model of those sources
- Look at pacing calendar and follow it

Nov 28, 2022

Agenda and minutes

7-9 department meeting

Time reset for meeting times. Last half of time instead of first half. This allows time for lab setup, data collection or entry, phone calls home, etc.

9th grade goal- CSA set, pacing guide revisit.

7th grade goal- CSA interrater reliability-updating pacing guide

November 10, 2022

Agenda&Minutes

7th Grade Team

Present: Hicks, Bull, Sadler

Sadler Leads- She said that she will be willing to help put in data and she discussed times to give students CFA's that didn't take it

- Agenda for days when we meet
  - Wed- input data (RTI and Inter Rater Reliability), Assessments, Literacy Strategies (Finding passages), Lab Setup
  - Fri- input data (RTI and Inter Rater Reliability), Assessments, Literacy Strategies (Finding passages), Lab Setup
  - Thursday- input data (RTI and Inter Rater Reliability), Assessments, Literacy Strategies (Finding passages), Lab Setup
- RTI and retake for those student who do not pass CFA's
  -
- Summative and first CFA
  - Continue the CFA on 1 and 2
  -
- Input Data
  -

November 8, 2022

Agenda&Minutes

7th, 8th, 9th Grade Team

Present: Hicks, Fustin, Mackey, Springsteen, Bull, Burden

Mackey leads meeting and good things

**What are each team's next steps?**

**7th grade will streamline CSA/backwards planning**

**9th grade focus on what our csa will look like.**

**8th grade focus interrater reliability of current CFA and hammer out interventions.**

Hicks, Fustin, and Springsteen shared

- 8th grade pulled up assessment and rubric for CFA- Fustin had question about CFA and we

looked at the grading system between teachers to make sure that everyone is grading the same

### **Mrs. Burden**

- Before we give a common formative assessment, we need to look at rubrics to decide how we will grade as a team. Keep this in mind when planning
- When we are done with assessments, bring a copy of the assessment to a meeting and review them together to make sure everyone is commonly grading
- Give students the rubric ahead of time so they will know the grading expectations
- Make sure that we assess the summative assessment and we are looking at all the essentials that we taught during that unit
- If you choose to do a summative and not test over the whole unit, consider do we need the rest of the lessons and do they need to know them for the next grade level; Also think about if we continue to go through this, is there something that we will not get to that is fundamental for them in the next grade level
- Pull up assessments ahead of time and tell kids a little bit of information so they will have clarity as to what they are supposed to be doing on the assessment- Decide as a team if this is something that you want to do (you can also write on the assessment to give them certain vocabulary words to help)
- Got to have it checklist(check off pieces as you go through lesson)in teacher reference section and rubric to go with assessments
- Take the same rubric for the practices (in open-scienced and cognia) and make it task specific for whatever unit you are in

### **Team**

- Make sure the essentials are quality and rigorous
- Bull shared what the instructional coach told us about the CFA and CSA; make sure to CFA a target and the summative should be over the whole essential
- Mackey- No longer have to look at FA's, but we need to record data on CFA's and CSA's
- Use checklists and rubrics as one of our interventions
- 7th grade: CFA and Summative complete and link them to 7 step collaborative team document

[November 4, 2022](#)

[Agenda&Minutes](#)

[7th Grade Team](#)

Present: Hicks, Bull

Bull- Shared that her son got to do a beta induction

Hicks-



## Hicks Leads meeting and good things

- Unit One- Make sure we have everything completed for guiding coalition to give to Mackey- make sure that we get the data submitted by 9th; make sure everyone is shared on our units
- Essentials and Targets- we looked at Cognia resources and decided on our CFA
- Pacing Guide- CFA right before Thanksgiving and review
- Align Open-Scied with essentials to see which lessons to teach (review lessons)

[October 31, 2022](#)

[Agenda&Minutes](#)

Present: Hicks, Fustin, Mackey, Springsteen, Bull, Sadler

Fustin leads meeting and good things

## Team discussed using the Team meeting questions provided by GC

1. What do formative assessments this week show about your students' current progress?
  - a. What Tier I interventions are we implementing using formative data?

Modeling-Show student examples of proficiency and in need of improvement.

- b. Small Group is not an intervention, that is a grouping strategy
2. When do we move on?
    - a. Tier I to Tier II
    - b. End of Unit
  3. When is the next scheduled CSA?

9th grade CSA for new unit December 15/16

8th grade CSA for new unit December 1/2

    - a. CSA should be scheduled for each essential/unit of study.
  4. When is your next, scheduled Tier II intervention? What interventions and extensions are planned?
  5. Beyond Essentials, what state standards are you currently teaching/planning to teach your students?
  6. **END OF WEEKLY DEPARTMENT MEETING: What are each team's next steps?**

**Each team's next steps are to finish pacing out the current unit**

**9th grade is grading CFAs and posting data/retake CFA Nov 7/8**

- View unit plans, begin with 7th grade. 7th grade has given the CFA, waiting on percentages. Bull will be small group reteaching for intervention
  - Use sentence starters to help students with reasoning (used in the CFA)
  - Check list

Hicks

- Use paragraph frames and model think alouds
- Reteach using do-nows

Mackey/Springsteen

- Will use think alouds
- Sentence frames
- Checklists

Fustin- Students are able to take their CFA retakes using the sentence stems

Talked about how to motivate students to work on their own.

[October 25,2022](#)

[Agenda & Minutes](#)

Present: Hicks, Fustin, Mackey, Springsteen

Mackey leads meetings and good things

- Mackey talked about the difference between tier 1, 2, and 3 instruction that was discussed in the Guiding Coalition meeting
- Compare essentials to all the standards
- Doing good on common formative assessments but need to give them sooner
- Make sure to schedule and give CSA's as well and this is a tight; start pacing with the summative and backwards plan
- Team meeting questions (Weekly Department Meeting Agenda) to have conversations in meetings and discuss next steps at the end of each week by grade level and have a plan -end of the unit plan (4 questions)
- Brig talked about thinking about our go to and we talked about our choice board for extension
- Next meeting bring an exemplar piece of unit 1 to the meeting.
- Brig looked at data and talked about how we have good correlation in our data which means its rigor. We have a mindset for all students to achieve and get better because we are giving them chances to retake tests.
- Remind students that they have to meet the essential and work with a group of students to help see if we can get those CFA's scores up
- When we make the targets clear to kids and we are clear what they want them to learn, they understand and do better.
- The more we keep updating the data wall, the easier it is to help the students who are in need of support and send them resources to help.

[October 19, 2022](#)

## Agenda & Minutes

Present: Hicks, Macky, Bull, Fustin

Springsteen leads meeting and good things

- Work in teams today

## October 17, 2022

### Agenda & Minutes

Present: Hicks, Macky, Bull, Fustin

Fustin leads meeting and good things

- Make sure we are looking at state standards to ensure those are being taught as well as the essentials
- Formative assessments do not have to be recorded but keep formative assessment in class
- How are we using data
- Timing of CFA's for each unit
- 

## October 11, 2022 (7th Grade)

### Agenda & Minutes

Present: Bull and Hicks

Lead: Hicks

Good Things: Bull shared that her son is on homecoming as a Senior Escort

- Go over CFA's- Looked at CFA's to inter rate and reliability; discuss retake format and Hicks sent Bull the retake format
- Data- Enter data from CFA's and decide which students have to retake it
- Grades- Enter grades

## October 11, 2022

### Agenda & Minutes

Present: Hicks, Mackey, Springsteen, Bull, Fustin

Mackey leads meeting and good things

Good things: Parade was great!

- Guiding coalition notes- ESSR Scores still low
  - Informative writing in class
  - End of unit exams
- Grades due Friday
- Seminar ideas
  - Games, trojan time, incentives for students to complete work

[October 7, 2022](#)  
[Agenda & Minutes](#)

Present: Hicks, Burden, Fustin, Bull, Hines, Sadler

Open Scied- Burden wanted to know what lesson everyone was on. We need to look at our pacing and have materials prepared before our lessons. Prepping and planning is essential.

-Don't follow the slides exactly and start with the teacher's guide for every lesson. You can condense or extend your lesson by using the section labeled condense and extend in the overview materials

-Use the suggested prompts to teach the main points. You don't have to pull everything out and say everything.

-Use student handouts and go ahead and have them printed and have the points of discussion ready for students to discuss. If you don't have time to handout sheets, have them draw models in notebooks.

- Make sure to pull out the main points and go back to the phenomena, the driving question, and the practice.

- If the lesson misses certain points, move through lessons quicker or add material needed to fill the content.

- On Wednesdays, continue to keep teaching, do not stop and do Data Nuggets and take Wednesdays out. The curriculum has plenty of data and the practices are important. We need to teach through the curriculum.

- Use close reading strategies with some of the articles within Open-Scied and if there are not any readings with the unit, use CK12 to help with reading strategies.

- Assessments: CER specific to the language of the lesson and task

- When a person is out and a CFA is scheduled, then we will get a certified teacher that is in the building that day to test the class with the teacher out to stay on pacing.

[October 7, 2022](#)  
[Agenda & Minutes](#)

Present: Mackey, Springsteen, Hicks, Fustin

: leads good things and meetings



October 5, 2022  
Agenda & Minutes

Present: Mackey, Springsteen, Hicks, Fustin

Springsteen: leads good things and meetings

- Look at unit and write reflection
- Shout out a student
- PGP goals into new system

Sept. 27, 2022  
Agenda & Minutes

Present: Mackey, Springsteen, Hicks, Fustin

Mackey leads good things and meetings

- Work with teams
- Lesson planning and data
- Open Scied- try to start analyzing the lessons to see what supplementary resources are needed to help teach the curriculum
- We will begin to start choice board 10/3/22 for extension
- Discusses CK12 close reading and how to add it to Schoology- Students will read the first 10-15 minutes of class

Sept, 23, 2022  
Agenda & Minutes

Present: Mackey, Springsteen, Bull, Fustin, Hicks

Bull leads good things and meeting

- Choice Board- worked on board
- Data Sheets -everyone has data entered

Sept, 21 2022

## Agenda & Minutes

- Choice Board
- Continue working on data sheet due by Sept. 21
- Check on PD days for sub to plan for Open-Scied
- Prepare pictures for the following week of Sept 26-30 for Science Week

Present: Mackey, Springsteen, Hicks, Bull, Fustin

- 

Sept, 19, 2022

## Agenda & Minutes

- Choice Board
- Continue working on data sheet due by Sept. 21
- Check on PD days for sub to plan for Open-Scied
- Prepare pictures for the following week of Sept 26-30 for Science Week

Sept, 15, 2022

## Agenda & Minutes

Present- Mackey, Springsteen, Bull, Hicks, Fustin

Hicks leads good things and meetings

Shared Good things- Bull reflected on a behavioral class and reset, Fustin- got CFA's in datasheet and ACT Aspire data, Mackey has a lot of students who have passed their CFA's

- Work on data sheets- make sure to add NWEA data
- Discuss what was talked about in the PLC meeting for those who missed while they were in the MYP meeting
- 8th grade- talked about supplies needed for Open-Scied experiments

Sept. 13, 2022

## Agenda & Minute

Present- Mackey, Springsteen, Bull, Hicks, Fustin

Mackey leads good things and meeting

## Work on Data Sheets

### Sept. 7 , 2022 Agenda & Minute

Present: Mackey, Springsteen, Bull, Hicks, Fustin  
Springsteen leads good things and meeting

1. Team discussion of :
  - a. How do we know students are learning?
    - i.
  - b. What are we going to do if they have or not?

### Sept. 1 , 2022 Agenda & Minutes

Present:

Hicks leads good things and meeting

1. Bull and Hicks work together to pull lessons according to Essential. Also work on
2. Fustin and Mackey look through opensci ed for 8th grade.
3. Think about a sub when have clarity on the main things to work on.
4. Follow up on instructional strategies document and where to link it
5. Grades

Parking Lot

White Boards

### August 30 , 2022 Agenda & Minutes

Present: Fustin, Bull, Mackey, Hicks, Springsteen.....Sadler

Mackey leads good things and meeting

1. Open Sci ed - possible subs to plan lessons with CFA's; email Mrs. Burden to ask about possibly pulling lessons to match the cfas instead of teaching every open sci-ed lesson
2. Choice Board- where we at? What progress has been made?

3. Social Contract Check-In
4. Instructional Strategies Document- make sure to continue working on the document before the first unit is completed; we need to know where to link the document
5. Chromebook inventory sheet- leave on document and make sure it is completed

Parking Lot

White Boards

August 26, 2022

Agenda & Minutes

Present: Fustin, Bull, Mackey, Hicks, Springsteen.....Burden, Brig, Brazel, Moody, Hines

Bull lead good things and meeting

1. Create a [choice board](#)- started work on our Science extension board -check on progress on Thursday
  - a. Mackey 12 and 15
  - b. Fustin
  - c. Springsteen(5, 9, 13)
  - d. Hicks- 1, 7, 11
  - e. Bull- 2,10,14
2. Opensci update -move forward with curriculum and lessons; we can purchase materials for the first module; open sci is a tight that must be used and the icon should be on clever and use curriculum hub  
Talk moves- conversation language used similar to CKH  
Driving Question Board- phenomenon and essential question (everything in the unit ties to this question)
3. Schoology
4. Clever- Burden showed us the district's curriculum page

Parking Lot:

August 24, 2022

Agenda & Minutes

Present: Fustin, Bull, Springsteen, Mackey, Hicks.....Brazel

Springsteen lead Good Things & meeting

1. Create a [choice board](#)- started work on our Science extension board
2. Opensci materials-arrive September 26, 2022
3. Schoology
- 4.



## Parking Lot

Start time- For the next few weeks give grace for start time because of waiting for duties to finish/room switches.

August 22, 2022

## Agenda & Minutes

Present: Fustin, Bull, Springsteen, Mackey, Hicks

### Fustin lead Good Things & meeting

1. We need to have team goals by Sept. 1. PLC goals, instructional goals, achievement goals, etc
  - PLC goal-
    - Rigorous summative assessments for each unit by the end of the year (build test taking stamina)
  - Instructional goal-
    - to create previewing that is phenomenon based to drive instructions
    - Intentionally plan and execute for extension
      - Ideas for extension: Open ended projects, create their own project/same standard, passion project, authentic audience project
  - Achievement goals-
    - Assessment data- Each team to reach all SMART goals for each unit
2. Social Contracts for science are set for Wednesday & Thursday

## Parking Lot

## White Boards