

2022/2023 Don Lugo HS Team and Unit Commitments

Schoolwide PLC Commitments (by the end of...)

Purpose: (1) Establish reciprocal accountability for improving student learning and (2) guide school wide improvement process

By the end of

1. The first week of school, we will present our team norms and accountability protocols.
2. The first week of school, we will present our team SMART goals for our first unit.
3. The first week of school, we will have our list of "I can" statements for our essential standards for at least one upcoming unit.
4. The second week of school, we will administer our first common formative assessment.
5. The third week of school, we will present our analysis of the results from the common formative assessment, using a data analysis protocol which includes your team's response to the data (action plan).
6. The third week and the fourth week we will formally evaluate our norms and protocols (team needs to revise meeting norms and data analysis protocols if they are not effective).

Unit by Unit [Repeat Process]

Purpose: Improve student learning, student by student, skill by skill

- Establish a SMART goal for essential standard(s)
- Identify essential standards within the unit
 - Write/review learning targets (*I can* statements) for the essential standards
- Create common formative assessments for learning targets that are hard to teach, hard to Learn , and worth the intervention
- Design instruction
 - Plan for student engagement
 - Design checks for understanding aligned to the learning targets and provide feedback to students
- Build in additional time and support aligned to the learning target(s) with checks for understanding and feedback to students
- Administer common formative assessment (CFA)
 - Come to the team meeting prepared to discuss what the students have learned based on the checks for understanding and/or data/student work
- Examine data and/or student work using a data analysis protocol
 - Team written reflection (to remember for later)
- Apply interventions around the learning targets and extensions beyond the essential standards
 - Administer 2nd version of the CFA to students who required interventions
 - The team may intentionally choose not to apply interventions immediately as this could be spiraled back in an upcoming unit; this needs to be an intentional choice
- Administer summative assessment, if needed
- Score and analyze the summative assessment using a data analysis protocol
 - Team written reflection (to remember for later)
- Review SMART goal
- Repeat

Next Steps

1. Who/When/How will we share Team Commitments?

PLC leaders will share the Team Commitments with administrations by the second week of school. A shore folder will be provided for collection.

2. What is one anticipated challenge in honoring the team commitments in your grade level/department PLCs?

What are some viable solutions for each of these challenges?

Lack of time to implement response to intervention, applying PLC question 3. How do we respond when student don't learn the concept? And 4. How do we respond when students do learn the concept? are the most common barriers to meeting team commitments.

Possible solutions include:

- Backward plan, making sure to include a schedule for RTI
- Pre-assessing students on unit content so more time can be spent on the content students don't know.
- Focus on the essential standard, giving more time to what student need to know, rather than what is neat to know.