

Viking CST (Child Study Team) Process

Here is a basic outline of the process with more explanation below:

- 1) PLC collaboration for strategies and support
- 2) CST meeting
- 3) CST team follow-up (May occur more than one time)
- 4) EST team meeting
- 5) EST team meeting follow-up (May occur more than one time)
- 6) Special Education Referral (Note: Directly correlated to data collected)

The Child Support Team (CST) is focused primarily on problem solving academic and behavioral support for students throughout the building. The goal is to explore some proactive options that can be implemented at a universal level before moving to more time, resource, and staff member intensive support. During these meetings, we will explore and encourage parent involvement in the problem solving process through communication with the classroom teacher. This will promote a better understanding of student needs and goals of the team if needing to move forward to the next level of intervention and support through an EST meeting.

The Educational Support Team Meeting (EST) is a more formal meeting focused on what the next steps/plan will be for supporting a child moving forward. All individuals who work with the student will be at the table so that all stakeholders are aware of the plan in place and what data we will be tracking for future use in the event of a referral for special education.

STEPS to request CST:

1. Student of concern is being discussed at grade level PLC; team has brainstormed and tried some strategies and/or tier 2 supports (CICO/Tier 2 Academic) and team concludes there is a need to expand brainstorming to student support staff
2. Reach out and notify parents that you are continuing to brainstorm other low level supports.
3. Classroom teacher reaches out to the Student Support staff. (Deanna & Kristin)
4. Student Support teacher will schedule a time to meet with that teacher, along with school counselor and/or school psychologist
5. Student Support meeting takes place with additional planning and supports put in place; follow-up meeting scheduled.
6. Hold follow-up meeting and determine next steps:
*if working, keep plan; if not working, modify plan; if further support is needed after follow-ups, schedule an EST